

**RECORD OF PROCEEDINGS
MADISON FIRE DISTRICT BOARD OF TRUSTEES
REGULAR SESSION**

06-18-2024

CALL TO ORDER @ 19:03 hrs.

ROLL CALL - Roll call done; Mr. Adams & Mr. Wayman absent.

PLEDGE OF ALLEGIANCE - The pledge was recited by all.

PUBLIC HEARING - 2025 TAX BUDGET

Ms. Clapp presented the proposed 2025 Tax Budget with projected revenue of \$3,958,555 and expenses projected at \$3,551,550.

Mr. Gaunter asked if 2025 is the last year for the bond payments (for building Station #3) to which Ms. Clapp responded that it is scheduled for 2026 however she and Chief Meister will look at the numbers late 2025 to determine if its fiscally responsible to pay early (in 2025).

Motion to approve and adopt **Resolution #24-014** (tax budget) was made by: Mr. Anderson

Seconded by: Mr. Gauntner

ROLL CALL: All ayes

The Public Hearing portion of the meeting was adjourned at 19:09 and the regular session commenced.

REGULAR SESSION:

APPROVAL OF MINUTES

The May 15, 2024 Regular Session minutes will be presented at the next meeting. (due to quorum issues).

BILLS & PAYROLL - May, 2024

Bills (\$91,753.46), Rollback (\$186.98), Bond Interest Payment (\$16,715.47), and Payroll (\$258,723.14) for a total of \$367,379.05 are motioned for acceptance and payment.

Motion made to approve bills and payroll as presented by: Mr. Anderson

Seconded by: Mr. Lee

ROLL CALL: All ayes

FINANCIAL REPORT - May, 2024

Ms. Clapp provided a summary of the Revenue and Expenditures (Fund Summary Reports).

May interest earned was \$28,919.09

Ms. Clapp attended the Ohio Association of Public Treasurers Training June 2-7, 2024.

OPENING PUBLIC PORTION - None.

LEGAL COUNSEL

Mrs. Dame provided the Board with the following updates:

1. There is a request for an Executive Session as noted on the meeting agenda, per ORC ~~121.11(G)(1) & (G)(4)~~ to discuss employment, discipline, compensation of employee per ORC 121.22(G)(1), and to
2. She is working with the District on the Ethics policy and procedure such as language, etc. to determine if a new resolution is needed to update to current standards.
3. The Property & Casualty renewal will be presented at the July meeting for approval (renewal is August 1, 2024).
4. Waste Management has proposed a 3 year contract to the District. She will review and advise Chief Meister if ok to sign or if modifications are needed.

(#1 cont'd) discuss collective bargaining matters, specifically compensation or other terms and conditions of employment per ORC 121.22(G)(4)

COMMITTEE REPORTS - None to report.

OLD BUSINESS - None.

NEW BUSINESS

Chief Meister shared that PFund has provided him with a contract to get the District a spot in line for the next ambulance. The current delivery time frame stands at three (3) years so the officers recommend that the agreement be entered into at this time. A 25% down payment will need to be made in March, 2025 (approx. \$70K). Ms. Dame shared that the agreement does not guarantee the price; it is subject to change at any time up until delivery (currently at \$284K) plus the aftermarket costs such as undercoating, etc..

Motion to allow Chief Meister to enter into an agreement with PFund made by: Mr. Lee

Seconded by: Mr. Anderson

ROLL CALL: All ayes

CHIEF'S REPORT

Anniversaries:

FF Rich Camp - 32 years, and FF Matt Drew - 8 years.

Financial: EMS revenue is 51.9% of yearly projection while tax revenue is 60.8% of budgeted collection YTD.

Staffing: Continues to be fairly stable with the exception of weekends which is typical. Vacation season is upon us and that typically creates some holes in the schedule that result in overtime.

Part time interviews were conducted (4) with one (1) additional interview scheduled this week. This is to replace the spots recently vacated.

Volume: The District responded to 293 calls for service in May. On pace for 3770 calls in 2024 (3720 in 2023).

Inspections: Remain on-going; see report in your folder.

Vehicles:

The old engine, 2113 has been returned from the engine rebuild. It still needs a couple of minor parts (valve) that have been ordered but it has been put back in service.

The 2010 chase vehicle (#2110) was sold on GovDeals for \$5,876.00

MFD #2122 (new squad) hit a deer in the early morning of May 27th. It is currently at Pike's Carstar and a VFIS claim was submitted and approved (estimated repairs \$6,400).

Buildings: St. #2 HVAC installation is complete and is working as it should. While JTA was here, they replaced a thermostat and provided a thorough cleaning and minor repairs at Station #3. Chief Meister will look into getting a service contract again soon.

Station #3 had a leaking roof pipe/boot so Captain Henry took crews up there and the issues were addressed. They made a ladder drill out of the project.

General landscaping and cleanup is being completed at both stations. Thank you to A Shift who moved 11 tons of rock with the little tractor and by hand! Station #3 had the parking lot lines repainted by Madison Village road crew - many thanks to them for their assistance!

Other: MFD participated in the Auburn Career Center's Job Fair on June 10th to assist with recruitment efforts. Many thanks to those involved for their creative work!

Crews also attended Pet The Trucks at the Madison Public Library on May 30th along with other public services. Fun was had by all who attended.

Ropes, drone, vehicle extrication and jet ski training have all been done this month.

Revision of the MFD SOPs continues.

Chief Meister shared with all the NDS summary and stated he received positive feedback from District members.

The District had an unannounced visit from the OH State Board of Pharmacy. The last visit to MFD was in 2006. There were no violations and the final report was included in the Board folders for review.

There is an abundance of construction as well as multiple train track closures happening in the District. Chief Meister thanked all the members for their patience and attention to safety while navigating all of them.

ARPA Wellness Grant: The CISM trainer class was completed with three (3) MFD members attending. They can now assist with staff in crisis situations and point them to meaningful interventions. Sadly, suicide is very prevalent in our profession (approx. 100/year). All required paperwork will be submitted to EMA in order to receive reimbursement from our awarded grant.

CLOSING PUBLIC PORTION - None.

06/18/2024

CLOSING BOARD COMMENTS

~~Motion to move into Executive Session~~ was made by: Mr. Gauntner *see revision below

Seconded by: Mr. Anderson

ROLL CALL: All ayes

The regular session resumed at 20:29.

ADJOURNMENT

There being no further business, a motion to adjourn was made @ 20:30 by: Mr. Gauntner

Seconded by: Mr. Anderson

ROLL CALL: All ayes

Accepted and Approved: July 17, 2024


Attest: Joanne Clapp, Fiscal Officer


Dan Donaldson, Board Chair

Motion to move into Executive Session to discuss employment/discipline, compensation of employee per ORC 121.22(G)(1), and to discuss collective bargaining matters, specifically compensation or other terms and conditions of employment per ORC 121.22(G)(4).

lw
05/21/2025