

**RECORD OF PROCEEDINGS
MADISON FIRE DISTRICT BOARD OF TRUSTEES
REGULAR SESSION**

10-16-2024

CALL TO ORDER @ 1900 hrs.

ROLL CALL - Roll call done; Mr. Donaldson and Mr. Sill are absent. Meeting to be lead by Vice Chair, Pete Wayman.

PLEDGE OF ALLEGIANCE - The pledge was recited by all.

PART TIME OATH

FF Robert Brecker took his oath as a part-time firefighter/paramedic; performed by Ms. Dame.
FF Alyssa Corsi took her oath as a part-time firefighter/paramedic; performed by Ms. Dame.
FF Dylan Gamber took his oath as a part time firefighter/EMT; performed by Ms. Dame.
FF Daniel Klems took his oath as a part-time firefighter/paramedic; performed by Ms. Dame.

APPROVAL OF MINUTES

The September 18, 2024 Regular Session minutes were presented for approval.

Ms. Dame requested the following correction; under closing board comments, the paragraph that says a motion was made to adjourn into Executive Session should read: to discuss personnel/employment, discipline, compensation and investigation of a complaint filed against an employee per ORC 121.22 (G)(1). She stated that under executive session, a conference with an attorney to discuss imminent court action per ORC 121.22 (G)(3), did not occur, so should be deleted.

Motion made to approve the September 18, 2024 minutes as amended by: Mr. Adams
Seconded by: Mr. Lee ROLL CALL: (Anderson abstain), 3 ayes

BILLS & PAYROLL - September, 2024

Bills (\$129,903.02) and Payroll (\$210,258.91) for a total of \$340,161.93 are motioned for acceptance and payment.

Ms. Clapp stated that the extraordinary payments made in September include:
Lake Co. Central Communications for 2nd half dispatching, Countryside Truck for 2113 repairs, and Johnson's Fire Equipment for gloves and hoods (we received a reimbursement grant to cover these).

Motion made to approve bills and payroll as presented by: Mr. Anderson
Seconded by: Mr. Adams ROLL CALL: All ayes

FINANCIAL REPORT - September, 2024

Ms. Clapp provided a summary of the Revenue and Expenditures (Fund Summary Reports).

September interest earned was \$31,074.02

She also shared that she transferred \$2,000,000.00 from Star Ohio to Wells Fargo Advisors to allow increased interest to be earned via CDs and bonds.

LEGAL COUNSEL

Mrs. Dame requested an Executive Session to discuss personnel; specifically employment, discipline, compensation, and investigation of a complaint filed against an employee per ORC 121.22 (G)(1). She stated that they also have Chief Meister's evaluation to consider.

COMMITTEE REPORTS - None to report.

OLD BUSINESS

Those present discussed postponement of holding a meeting at Station #2 until the Spring due to facility space and weather related issues (bay heaters running are very noisy and would hinder the meeting).

NEW BUSINESS

Ms. Dame shared that she needed some additional clarification regarding the surplus of the 2007 HME and Genesis equipment, as well as the sale of said vehicle and equipment to Harpersfield Fire Department. She and Chief Meister will discuss the details and resolutions will be presented at the November meeting for consideration and approval.

CHIEF'S REPORT

Anniversaries:

FFs Gabe Ananea, Jamie Burgett & Brandon Noe - 1 year. Congratulations!

Financial: EMS revenue is 97.9% of yearly projection while tax revenue is 115.8% of budgeted collection YTD.

Staffing: Continues to be stable. The officers are recommending a new testing process to fill the vacant full time position. There will be a slight increase in overtime until this happens but they are actively working on filling the openings with part-time staff.

Volume: The District responded to 280 calls for service in September. On pace for 3901 calls in 2024 (3720 in 2023).

Inspections: Remain on-going; see report in your folder.

Vehicles: As discussed earlier in the meeting, Harpersfield Fire is interested in purchasing the engine from department to department as well as the surplus Genesis equipment and a few miscellaneous items. The officers are proposing a \$20,000 sale price for everything. The new Chiefs vehicle is on order; no estimated delivery date yet. #2147 had to go out for transmission repairs. It will then be used by Inspector Solymosi and a new chase vehicle to be considered for purchase in 2025.

Buildings: General and fall landscaping facelifts continue.

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Other: The officers decided they would like to use some of the donation received last month to possibly move the bell from old station #1 to station #3. Chief Meister will reach out to Trevor Behm and the village to ensure all are in agreement with this plan. The idea is to incorporate a dedication area/remembrance area for people and families to visit.

Staff have begun working on a new logo and patch design. It is customary to revamp these approximately every 10-15 years.

Documents have been submitted in hopes of honoring Lt. VanKramer in Emmitsburg, MD at the National Fallen Firefighters Foundation Memorial next May.

Grants are currently being submitted for new gear and radios in the neighborhood of \$75-100K. MFD was denied the federal AFG grant for air packs, but the District will apply again in 2025 (current packs go out of service 10/2027).

Captain Sopko is working on getting a new fire alarm panel transformer. Should be installed within the next week or so.

The 2025 budget is being actively worked on. Chief Meister and Ms. Clapp met with Mr. Sill this week to discuss funding options to optimize our gains. Finances look steady for 2025 and into 2026. Other options such as a levy, etc may need to be considered at that time.

There are still discussions occurring with regard to the 2025 Central Communications contract. The next meeting is scheduled for October 23rd.

Chief attended the NEOFCA meeting a couple of weeks ago. State Fire Marshal Reardon was there and provided updates on items at the state level.

The staff have completed the annual PNPP training. A resident has reached out to the District about possibly hosting a live burn on their property in order to demolish a small house which they wish to remove in order to build a new one. Chief Meister and the officers are working out all the details.

CBiz is actively working on our 2025 healthcare renewals. Once received from them, Chief Meister will facilitate a meeting for the Healthcare committee members to discuss the options.

CLOSING PUBLIC PORTION - None.

CLOSING BOARD COMMENTS

A motion was made to adjourn into Executive Session as requested by Mr. Adams *see revision below
Seconded by: Mr. Anderson @1934 hours ROLL CALL: All ayes
to discuss personnel, specifically employment and compensation per ORC 121.22(G)(1). *lw 05/21/2025*

The Regular session reconvened at 2000 hours.

Ms. Dame presented the following resolution for consideration:

Resolution #24-23 Authorizing the Hiring of Stephanie Landgraff as legal consultant to investigate a complaint

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Motion to accept **Resolution #24-23** was made by: Mr. Lee
Seconded by: Mr. Anderson

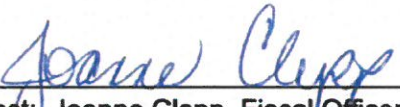
ROLL CALL: All ayes

ADJOURNMENT

There being no further business, a motion to adjourn was made @ 2019 by: Mr. Wayman
Seconded by: Mr. Sill

ROLL CALL: All ayes

Accepted and Approved: November 20, 2024



Attest: Joanne Clapp, Fiscal Officer



Dan Donaldson, Chair