

**RECORD OF PROCEEDINGS
MADISON FIRE DISTRICT BOARD OF TRUSTEES
REGULAR SESSION**

12-18-2024

CALL TO ORDER @ 1900 hrs.

ROLL CALL - Roll call done; Mr. Donaldson is absent.

PLEDGE OF ALLEGIANCE - The pledge was recited by all.

APPROVAL OF MINUTES

The November 20, 2024 Regular Session minutes were presented for approval.

Motion made to approve the November 20, 2024 minutes as presented by: Mr. Adams

Seconded by: Mr. Anderson

ROLL CALL: All ayes

BILLS & PAYROLL - November, 2024

Bills (\$504,644.55) and Payroll (\$189,379.77) for a total of \$694,024.32 are motioned for acceptance and payment.

Ms. Clapp stated that the extraordinary payments made in November included the Station #3 bond payment. Upcoming December expenses will include full time staff longevity and holiday payouts for the year and the new Chief's vehicle (purchase approved in September). January will see extra expenses for the BWC annual payment and the fulltime staff HSA payments.

Motion made to approve bills and payroll as presented by: Mr. Anderson

Seconded by: Mr. Lee

ROLL CALL: All ayes

FINANCIAL REPORT - November, 2024

Ms. Clapp provided a summary of the Revenue and Expenditures (Fund Summary Reports).

October interest earned was \$11,971.55.

Mr. Lee asked for an explanation of what the end of year balance (nearly \$7M) would be used for in 2025. Ms. Clapp stated it will be used to pay for the ambulance that is on order, a new chase vehicle and the 2025 budget expenses.

Mr. Anderson asked Ms. Clapp what percentage of the budget was spent in 2024. Ms. Clapp stated she would have to do a calculation after December bills were paid and get back to the Board.

OPENING PUBLIC PORTION - None.

LEGAL COUNSEL - Ms. Dame stated that the only item she has is that an executive session is required, as noted on the agenda.

COMMITTEE REPORTS - None to report.

OLD BUSINESS

The Lake County Sheriff's Central Communications Dispatch agreement was tabled until the January meeting.

Chief Meister presented a quote from Fire Station Furniture in the amount of \$7,429.00. This is a company that specializes in durable furniture to withstand usage 24/7/365 for fire stations. This allows for 4 recliners to be placed at each station.

Motion to approve purchase in the amount of \$7,429.00 made by: Mr. Lee

Seconded by: Mr. Anderson

ROLL CALL: All ayes

NEW BUSINESS

Resolution #24-31 - Authorization for District Insurance Plan 2025 with Medical Mutual of Ohio.

Motion to accept Resolution #24-31 was made by: Mr. Anderson

Seconded by: Mr. Adams

ROLL CALL: All ayes

Resolution #24-32 - Authorization for Renewal of District Dental & Vision Insurance with UNUM for 2025.

Motion made to accept resolution #24-32 was made by: Mr. Lee

Seconded by: Mr. Adams

ROLL CALL: All ayes

Resolution #24-33 - Authorization for Renewal of District Basic Life and Basic AD&D Insurance with MetLife.

Motion made to accept resolution #24-33 was made by: Mr. Sill

Seconded by: Mr. Anderson

ROLL CALL: All ayes

Resolution #24-34 - Accepting a Gift from American Legion Post #112 in the amount of \$500.00.

Motion made to accept resolution #24-34 was made by: Mr. Adams

Seconded by: Mr. Lee

ROLL CALL: All ayes

Resolution #24-35 - Accepting a Grant from Ohio Department of Commerce, Division of State Fire Marshal (2025 MARCS Grant), in the amount of \$42,432.92.

Motion made to accept resolution #24-35 was made by: Mr. Lee

Seconded by: Mr. Sill

ROLL CALL: All ayes

CHIEF'S REPORT

Anniversaries:

Lt. Michael Brush - 8 years, Captain Brian Faulhammer - 24 years, and FF Dennis Myers - 35 years. Congratulations to all!

Financial: EMS revenue is 120.4% of yearly projection while tax revenue is 119.6% of budgeted collection YTD. The District has spent 84.5% of the annual budget through 11 months.

Staffing: Staffing is stable and overtime manageable. This may change during the holiday season.

Volume: The District responded to 352 calls for service in November. On pace for 3888 calls in 2024 (3720 in 2023).

Inspections: Remain on-going; see report in your folder.

Vehicles: The new chief's vehicle is expected to arrive very soon.

Buildings: Ongoing general cleaning and maintenance; nothing major to report.

Other: 12 candidates took the written fulltime test on December 6th. Next steps will be background checks and interviews for those moving on in the process.

Walk throughs continue of the high-target buildings in town. This is to allow newer staff to become familiar with their layouts and potential hazards.

Captain Faulhammer spent numerous hours working on an AFG grant for air packs. Awards will be announced in 2nd quarter, 2025.

A grant in the amount of \$42,432.92 was received from the Ohio State Fire Marshal. Radios will be purchased with the money.

Chief Meister attended the December NEO Fire Chiefs Association meeting. Euclid retired Chief Anderson did a very informative presentation on fire chief burnout. Support, work-life balance, and mindfulness were among the topics discussed.

Burning River K9 Search and Rescue conducted a presentation to each shift in December.

CBIZ met with the union representative and myself on November 14th. The union has made a recommendation to continue with Medical Mutual of Ohio for 2025. This will be discussed during tonight's executive session.

MFD delivered Santa to two different events in the community already this month.

Surplus items listed on GovDeals were sold for the following: extrication equipment - \$650.00, tools \$370.00 and the 2007 HME for \$12,100.00.

Chief Meister took a moment to thank the community, fire board, and District staff for a terrific 2024. Many good things were accomplished, especially in the hiring of eight (8) staff members.

We will continue to look for creative and innovative ways to improve our operations and service to the community in 2025!

CLOSING PUBLIC PORTION

Captain Faulhammer gave a shout out of thanks to Bill Davis who was very helpful during the snowstorm. He helped to get our ambulance unstuck from a snowdrift.

CLOSING BOARD COMMENTS

Mr. Lee asked what the process is for businesses with multiple violations. For example Joey's has 6 violations listed. Captain Sopko explained that the violations are of all different types and levels. Some are minor violations while others may be severe. He explained that the business is always given at least 30 days to correct the violation(s) before a reinspection is done.

Mr. Anderson thanked all members of the District for doing an outstanding job!

Ms. Dame reminded all that the reorganization meeting is usually held just before or at the beginning of the first meeting of the year. All in attendance agreed to hold the meeting on January 15th at 6:45 pm.

Motion to hold the Reorganization meeting on January 15, 2025 @6:45pm made by: Mr. Sill
Seconded by: Mr. Anderson ROLL CALL: All ayes

A motion was made to adjourn into Executive Session by Mr. Adams to discuss personnel, specifically compensation/evaluation per ORC 121.22 (G)(1), pending/imminent court action per ORC 121.22 (G)(3), and to review negotiations pertaining to compensation and other benefits under the collective bargaining agreement per ORC 121.22 (G)(4).

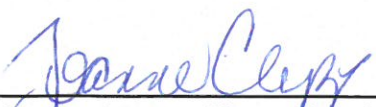
Seconded by: Mr. Sill @19:28 hours ROLL CALL: All ayes

The Regular session reconvened at 20:33 hours with the presentation of the financial portion of the meeting (as noted above).

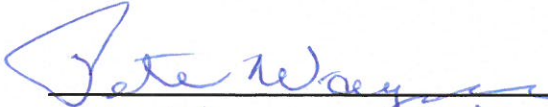
ADJOURNMENT

There being no further business, a motion to adjourn was made @ 2041 by: Mr. Adams
Seconded by: Mr. Sill ROLL CALL: All ayes

Accepted and Approved: January 15, 2025



Attest: Joanne Clapp, Fiscal Officer



Pete Wayman, Chair