# RECORD OF PROCEEDINGS MADISON FIRE DISTRICT BOARD OF TRUSTEES REGULAR SESSION

03-17-21

# CALL TO ORDER ONLINE @ 7:00 pm

## **ROLL CALL:**

x Mr. Adamsx Mr. Leex Chief Tod Bakerx Mr. Andersonx Mr. Vestx Joanne Clappx Mr. Gauntnerx Mr. Waymanx Stacy Dame

**SWEARING IN CEREMONY- Full Time Hires -** Stacy Dame, Legal Counsel, administered the Oath of Office for newly hired Full Time personnel:

Michael Brush 03/18/20 (Swearing in delayed due to COVID-19)

Korey Baker 02/17/21 Michael Brewer 02/17/21 Joseph Romischer 02/17/21 Steven Silvestro 02/17/21

Mr. Anderson thanked the new hires for their service and welcomed them aboard.

## **REGULAR SESSION**

## **APPROVAL OF MINUTES**

Motion to approve the 02-17-21 Regular Session minutes as presented

by: Mr. Vest Seconded by: Mr. Adams ROLL CALL: All ayes

# **BILLS & PAYROLL - February 2021**

Bills (\$62,073.62) and Payroll (\$143,512.93) totaling \$205,586.55 are motioned for acceptance and payment.

Motion to approve bills and payroll as presented by: Mr. Wayman

Seconded by: Mr. Gauntner ROLL CALL: All ayes

<u>FINANCIAL REPORT - February 2021</u> - Joanne Clapp, Fiscal Officer, summarized the February 2021 Revenue and Expenditures (Fund Summary Report). She reported that the Property Tax Advance Payment in the amount of \$500,000 was received in February.

OPENING PUBLIC PORTION - None to Report.	OPENING PUBLIC PORTION	- None to Report.
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**LEGAL COUNSEL** - None to Report.

**<u>COMMITTEE REPORTS</u>** - None to Report.

**OLD BUSINESS** - None to Report.

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# **NEW BUSINESS**

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#### **Resolution #21-05 Transfer of Funds:**

This resolution authorizes the Fiscal Officer of the Madison Fire District to reallocate and reappropriate from the General Fund, specifically Contingencies, to the General Fund HSA Account; and from the General Fund, specifically Unappropriated to the General Funds Miscellaneous Capital Project, Professional and Technical Service and Capital (Radios), and declaring an emergency.

Motion by: Mr. Lee Seconded by: Mr. Adams ROLL CALL: All ayes

# **Resolution #21-06 Amend 2021 Annual Appropriations:**

This resolution approves and amends the Permanent Appropriations for current expenses and other expenditures during the period ending December 31, 2021.

Motion by: Mr. Vest Seconded by: Mr. Wayman ROLL CALL: All ayes

# Resolution #21-07 Amend 2021 Certificate of Estimated Resources:

This resolution authorizes the Chief Fiscal Officer to amend the Certificate of Estimated Resources for the year 2021, and declares an emergency.

Motion by: Mr. Wayman Seconded by: Mr. Gauntner ROLL CALL: All ayes

# **Resolution #21-08 National Child Abuse Prevention Month:**

This resolution recognizes the Lake County Job and Family Services National Child Abuse Prevention Month.

Motion by: Mr. Lee Seconded by: Mr. Adams ROLL CALL: All ayes

## **Resolution #21-09 Medicount Contract Renewal:**

This resolution authorizes and approves the utilization of Medicount Management, Inc. as the exclusive billing agent for the Madison Fire District EMS Services pursuant to the terms of the client services agreement, and authorizes payments as required under said agreement.

Stacy Dame commented that this renewal is basically identical to the last agreement with the exception that this renewal is a three year term at a 6.625% billing rate as negotiated by Chief Baker and the renewal agreement also includes an additional exhibit (F) which identifies and clarifies a number of word definitions used in Medicare billing regulations.

Motion by: Mr. Vest Seconded by: Mr. Gauntner

#### **Resolution #21-09 Medicount Contract Renewal (cont.):**

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Chief Baker reported that the previous agreement negotiated by Chief Lutz, which expires in March 2021, was for 4 years at a 6.5% billing rate. Based on the last agreement, Medicount's original proposal submitted this year came through with a 4 year term at 7.0%. Chief Baker explained that he reminded Medicount that our revenue per run has increased in recent years which has increased their revenue and he requested a reduction in the proposed billing rate. He also requested a shorter term to allow Madison Fire District the opportunity to examine Medicount's performance given the possibility of new Leadership and Administrative Personnel changes expected within the next couple of years.

ROLL CALL: All ayes

## **Resolution #21-10 State Fire Marshal MARCS Grant:**

This resolution accepts a grant from the Ohio Department of Commerce, Division of State Fire Marshal, specifically a 2021 MARCS grant, in the amount of Ten Thousand Dollars and Zero Cents (\$10,000). Mrs. Dame stated that it is her understanding that these funds will be used to purchase radios.

Motion by: Mr. Adams Seconded by: Mr. Wayman ROLL CALL: All ayes

#### **Resolution #21-11 Motorola Radio Purchase:**

This resolution authorizes the purchase of Four (4) Portable Motorola Radios per the attached proposal and specifications, in an amount not to exceed Twelve Thousand Six Hundred Seventy-One Dollars and Eighty Cents (\$12,671.80) from Motorola Solutions, Inc. as approved and specified through the Ohio Department of Administrative Services (DAS), Office of State Purchasing Cooperative, and authorizes payments provided pursuant to DAS pricing schedules and the Ohio STS Contract.

Stacy Dame explained that these radios will be purchased in conjunction with the MARCS grant (Resolution 21-10) leaving the District with \$2,671.80 to be paid out of the District's General Fund. Chief Baker thanked the East End Fire Chiefs and Lt. Brian Faulhammer for their efforts in obtaining these funds.

Motion by: Mr. Gauntner Seconded by: Mr. Wayman ROLL CALL: All ayes

#### CHIEF'S REPORT - March 2021 - Chief Tod Baker:

Staff anniversaries for March include CFO Joanne Clapp with 6 years, George Budzicki with 4 years and Jim Turek with 39 years.

Chief Baker reported that overtime in February was still high (250 runs), but due to the new full time hires, the new calendar month only has 3 vacant shifts and only one with overtime.

Fire Safety Inspection Billing reports have been uploaded to the Shared Drive Board Folders for Board Member review. Chief Baker explained that Inspector Solymosi spent considerable time during COVID shut down scanning Fire Prevention documents and uploading them onto the computer for easier access and maintenance.

The 2021 Vehicle Preventative Maintenance schedule has commenced.

Chief Baker commented that the purchase of (4) radios is a step in the right direction.

Chief Baker reminded the board that he emailed information, with drawings, from CT Consultants outlining their 3 phase plan (Dorm Addition, Laundry Room, Bathroom). He requested that CT Consultants forward cost estimates for each phase when available.

Mr. Adams requested an update on the St.#3 driveway problem. Chief Baker stated that, unfortunately, he is playing phone tag with Sidleys and Potti Masonry to see if he can get someone out to evaluate the concrete and recommend a solution. Mr. Vest suggested that the Chief get in touch with Tim Bailey who may be able to give him a better contact number.

# **CLOSING PUBLIC PORTION** -None to Report.

<u>CLOSING BOARD COMMENTS</u> - Mr. Vest asked what Chief Baker expects to receive from the 3rd Stimulus package. Chief Baker stated that he expects to receive the same amount as was received in the 1st and 2nd package, which was zero because we are a Fire District. He is keeping an eye on it, but has not heard anything yet that will possibly change that reality. Per Mr. Vest's suggestion, Chief Baker agreed to follow up with Congressman Dave Joyce at the State level.

Motion to Adjourn to Executive Session to discuss Personnel, Employment, Hiring, Compensation and the State Audit, with no business to follow, at 7:34pm by: Mr. Vest Seconded by: Mr. Lee

ROLL CALL: All ayes

Regular Session reconvened (Wayman - absent) at 7:58pm.

Motion to approve the posting of an Administrative Assistant Position (Flexible 20-24 hours/week) in the local newspaper, on the District website and at St. #3 by: Mr. Vest Seconded by: Mr. Gauntner

ROLL CALL: All ayes

Next Virtual Board Meetings: April 21,2021 and May 19,2021 @ 7:00pm

Motion to adjourn Regular Session @ 8:01pm by: Mr. Gauntner

Seconded by: Mr. Adams ROLL CALL: All ayes

Joanne Clapp, Fiscal Officer Max Anderson, Jr. Chairman