
**RECORD OF PROCEEDINGS
MADISON FIRE DISTRICT BOARD OF TRUSTEES
REGULAR SESSION**

06-16-21

CALL TO ORDER ONLINE @ 7:00 pm

ROLL CALL:

- Mr. Adams	x Mr. Lee	x Capt. J. Meister
- Mr. Anderson	x Mr. Vest	x Joanne Clapp
x Mr. Gauntner	x Mr. Wayman	x Stacy Dame

Mr. Lee welcomed Laurie Hogya as the new District Administrative Assistant and announced that he would run the meeting in Mr. Anderson's absence.

PLEDGE OF ALLEGIANCE - The pledge was recited by all.

REGULAR SESSION

DISTRICT VFIS PROPERTY & CASUALTY INSURANCE - Mike Gehring

Mike Gehring of Gehring Insurance Agency presented details of the District's 2021-2022 VFIS Property and Casualty Insurance Renewal and quoted an annual premium in the amount of \$42,274. The premium will be billed semi-annually. Per Mr. Gehring, the premium increase (\$2,543) is primarily due to the hiring of 3 additional full-time members, a standard 4% annual inflation factor for buildings and content and lastly the agreed vehicle values. Goal is to have insurance at a level that would cover replacement costs by today's standards. Mr. Gehring also stated for vehicle evaluations, the itemized replacement costs are itemized.

Mr. Gehring also suggested the malpractice insurance (management liability coverage) be switched to an occurrence policy which covers all Board Members for things such as misuse of funds, improper bidding process, employee benefit plans, etc. He explained that this move would protect Madison Fire District from a costly impediment should a decision be made down the road to move the insurance to another agency. Because Madison Fire District has had no claims in the last 5 years, for a nominal fee of \$186 per year the current policy can be switched at this time to Occurrence and will still cover any claim from the past without having to purchase tail coverage which is very expensive. The current policy is claims made which means that members are covered no matter when the file is claimed (current year or from the past). If the policy type is not switched at this time and it is decided to switch to an occurrence policy at a future date, tail coverage must be purchased which is very costly.

Mr. Gauntner asked for confirmation that the policy would remain with VFIS; Mr. Gehring confirmed.

Ms. Dame agreed it is a good business decision.

APPROVAL OF MINUTES

The 05-19-21 Regular Session minutes were approved with the following suggested amendment: Mr. Gauntner suggested that Under Old Business, Station #3 Driveway, amend the contact name to Mr. Tom Potti of Potti Masonry, Inc. so that it is clear in the future exactly who was spoken to.

Motion by: Mr. Vest

Seconded by: Mr. Wayman

ROLL CALL: All ayes

BILLS & PAYROLL - May 2021

Bills (\$76,103.29 and Payroll (\$140,646.96 for a total of \$216,750.25 are motioned for acceptance and payment.

Motion to approve bills and payroll as presented by : Mr. Gauntner

Seconded by: Mr. Vest

ROLL CALL: All ayes

FINANCIAL REPORT - May 2021 - Joanne Clapp summarized the May 2021 Revenue and Expenditures (Fund Summary Report).

Mr. Gauntner asked for clarification regarding balance of financials; it was affected due to bond payment and carry-over. Ms. Clapp confirmed that the interest piece of the bond was paid in May and the regular payment will be made in December.

Mr. Vest requested a status of investments (Andover & Star Ohio); Ms. Clapp stated that the return for May was minimal, at \$308.70 in interest.

Motion by: Mr. Gauntner

Seconded by: Mr. Vest

ROLL CALL: All ayes

OPENING PUBLIC PORTION - None to Report.

LEGAL COUNSEL - None to Report.

COMMITTEE REPORTS - None to Report.

OLD BUSINESS**Station #3 Driveway**

Captain Meister reported that the first half is due to be poured tomorrow (weather permitting) with the second half to be done 7-10 days later (again weather permitting).

Mr. Vest questioned if anyone was aware of the reason for failure. Mr. Gaunter responded that Sidley's claims no fault; suggested maybe there was too much sand, silica and other additives or possibly due to the time of year the original driveway was completed.

St. #2 Renovation and Addition Project - Captain Meister reported that mechanical drawings are still outstanding. Commissioner Hammercheck is working to try to assist the funding through the County.

NEW BUSINESS**Resolution 21-18 VFIS Property & Casualty Renewal**

A resolution authorizing renewal of the district insurance plan for VFIS Property & Casualty insurance coverage as recommended for upcoming insurance year, and authorizing payments for said plan.

Motion by: Mr. Vest

Seconded by: Mr. Wayman

ROLL CALL: All ayes

Resolution 21-19 Recognition of Nila Brass

A Resolution recognizing Nila Brass for her years of service to the Madison Fire District (12+ years).

Motion by: Mr. Gauntner

Seconded by: Mr. Vest

ROLL CALL: All ayes

Mr. Lee requested the resolution also be passed via acclamation.

CHIEF'S REPORT - May 2021 - Captain Justin Meister:

Captain Meister began by thanking Nila for her years of service and all that she did over the years to help keep things on track. To honor her, there will be refreshments following the meeting.

Staff anniversaries for May include FF Charlie Barnicoat & FF Rich Camp with 29 years, FF Doug Rought with 10 years, FF Matt Drew & FF Sam Erdani with 5 years and FF Mike Fier with 3 years.

A Medicount review was done via phone today and all is going well. Madison Fire District has the highest reimbursement rate in Lake County out of all those. Captain Meister gave kudos to all members as well as the quality committee for their efforts and dedication.

He reported there are no concerns at this time with the budget as all areas are on track (EMS and tax revenues).

Captain Meister reported that overtime is necessary to maintain staffing as the summer months are traditionally the most difficult.

Call volume for May was 318 service calls, 193 EMS related calls and 125 fire calls. This is approximately 30% greater than May of 2019 and 2020. Mr. Gauntner asked if there was any noticeable pattern (reason) for the increased calls; Captain Meister reported that the increases are across the board, not in any one specific area (possibly due to increased population in some areas with new home construction/developments).

Fire inspections are on-going. Mr. Vest questioned non-payments and violations and Captain Sopko reports there are some non-compliant businesses. Ms. Dame can assist with getting an Administrative Search Warrant for any business that refuses to let the inspector in should we deem it necessary to take that route. This type of issue is to be handled locally, not via the State Fire Marshal's office. Mr. Lee asked the percentage that this applies to which Captain Sopko responded

most likely less than 1%. Mr. Vest expressed the importance that business owners understand that the inspections are for everyone's safety.

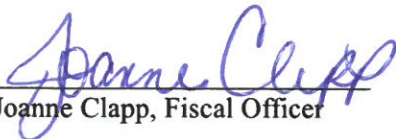
Vehicle PMs and annual pump testing has been completed and went well.

CLOSING PUBLIC PORTION -None to Report.

CLOSING BOARD COMMENTS - None.

Motion to adjourn Regular Session @ 7:36pm by: Mr. Gauntner
Seconded by: Mr. Wayman

ROLL CALL: All ayes


Joanne Clapp, Fiscal Officer


Robert Lee, Vice Chair