

**RECORD OF PROCEEDINGS  
MADISON FIRE DISTRICT BOARD OF TRUSTEES  
REGULAR SESSION**

07-21-21

**CALL TO ORDER @ 7:00 pm**

**ROLL CALL:**

x Mr. Adams	x Mr. Lee	x Chief Baker
x Mr. Anderson	x Mr. Vest	x Joanne Clapp
x Mr. Gauntner	x Mr. Wayman	x Stacy Dame

**PLEDGE OF ALLEGIANCE** - The pledge was recited by all.

**REGULAR SESSION**

**APPROVAL OF MINUTES**

The June 16, 2021 Regular Session minutes were presented.

Motion to approve minutes as presented: Mr. Vest

Seconded by: Mr. Lee

ROLL CALL: (2) ayes (Adams & Anderson abstain)

**BILLS & PAYROLL - June 2021**

Bills (\$81,056.14), and Payroll (\$164,135.44) for a total of \$245,191.58 are motioned for acceptance and payment.

Motion to approve bills and payroll as presented by: Mr. Adams

Seconded by: Mr. Gauntner

ROLL CALL: All ayes

**FINANCIAL REPORT - June 2021**

Joanne Clapp, Fiscal Officer, summarized the June 2021 Revenue and Expenditures (Fund Summary Report). She also shared that the property tax advance of \$500,000 was received today from the County.

Ms. Clapp asked the Board if they would like a resolution at the next meeting to transfer the property tax monies to Star Ohio to receive higher interest. Mr. Gauntner questioned the interest rate for Star Ohio; Ms. Clapp reported that it is currently .07%.

She also shared that she will be attending a free Fire District Fiscal Officer training session offered by the State of Ohio Auditors on July 27th via Zoom.

Ms. Clapp reminded the group that the yearly Records Retention meeting will need to be scheduled.

**OPENING PUBLIC PORTION** - None to report.

**LEGAL COUNSEL** - None to report.

**COMMITTEE REPORTS** - None to report.

**OLD BUSINESS**

**Station #3 Driveway Replacement Project**

The second half of the driveway was poured last Thursday and needs to cure for approximately 10 days. Chief Baker explained that they did not want to drive the cement truck on the new half of the driveway so equipment was parked on the lawn. Tom Potti worked to smooth out any ruts and has re-planted grass in that section.

Chief Baker also stated that the first half of the contracted amount for the driveway was paid in June.

**Station #2 Renovation and Addition Project**

Mechanical drawings have still not been received from CT Consultants.

Mr. Gauntner stated that he was told Chief Baker would have them on Friday July 23rd. If they are received, a special meeting will be scheduled for review of the plans.

Mr. Vest questioned what funds would be utilized for the project; Joanne & Chief Baker explained that there are unencumbered funds allocated to buildings that were not previously capitalized (approximately \$300,000). This amount is included in the total unencumbered funds amount.

Mr. Lee asked the status of the sewer line issues in front of Station #2; Chief Baker reported that the County came out to snake the line and after several attempts were successful in clearing the issue.

**NEW BUSINESS** - None to report.

**CHIEF'S REPORT - June, 2021 - Chief Tod Baker**

Staff anniversaries for June include Captain Terry Sopko with 34 years, FF Dustin Sample with 21 years and FF Steve Silvestro with 1 year.

There are no concerns at this time with the budget as all areas are on track (EMS and tax revenue). Overtime is necessary to maintain staffing due to challenges. Overall staffing budget expense at 30% of budget so OT has not been detrimental. There have been two (2) recent part-time firefighters hired which should help to cover open shifts.

Call volumes continue to increase with 293 calls for May; 210 EMS related calls and 83 fire calls. This is approximately 16% greater than the average of June 2018 - 2020.

Fire inspections are on-going.

There have been several A/C issues with the squads during the high temperature days; service was completed and issues repaired.

The July officer's meeting was cancelled due to the holiday.

Lt. Faulhammer is half way through his Ohio Fire Executive Program in Columbus. He attended the Ohio Fire Chiefs Conference last week and returned with valuable information. Lt. Faulhammer will come to a future meeting to discuss the project he is completing for the course.

Chief Baker shared that there will most likely be a drone proposal at the next meeting. They are instrumental in searching for lost children/people. One was recently used to successfully locate a small child within the last week. This request was shelved in 2020 due to COVID.

He also shared that there will also be a forthcoming request for replacement of the current Kawasaki mule which is 20+ years old. Re-allocation of vehicle funds will be utilized for this purchase.

Mr. Vest asked about the status of the joint training with Perry Fire. Chief Baker explained that it is still intended to occur however recent call volumes have made it difficult to schedule a time.

The group discussed the different types of equipment used depending on the type of rescue and also location (river vs. lake). It was explained that flat bottom jon boats are used for river rescues where jet skis are mostly utilized in the lake. Captain Sopko explained that logistics are challenging but expressed that Madison Fire District has good resources from neighboring fire departments for that equipment.

**CLOSING PUBLIC PORTION** - None to report.

**CLOSING BOARD COMMENTS**

Motion to adjourn to Executive Session @ 7:27 pm by: Mr. Gauntner  
Seconded by: Mr. Lee

ROLL CALL: All ayes

Regular Session reconvened at 8:07 pm

Motion to approve an increase in salary for Fire Chief, Tod Baker in the amount of 3% by: Mr. Gauntner  
Seconded by: Mr. Vest

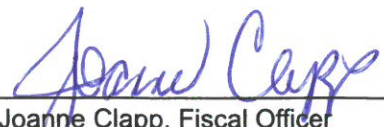
ROLL CALL: All ayes

Ms. Clapp confirmed the effective date of the increase to be Sunday, July 25, 2021.

Mr. Anderson announced the next scheduled Board meetings are to be held on August 18th and September 15th @ 7:00 pm

Motion to adjourn Regular Session at 8:08pm by: Mr. Adams  
Seconded by: Mr. Wayman

ROLL CALL: All ayes

  
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Joanne Clapp, Fiscal Officer

  
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Max Anderson, Chairman