

**RECORD OF PROCEEDINGS
MADISON FIRE DISTRICT BOARD OF TRUSTEES
REGULAR SESSION**

11-17-21

CALL TO ORDER @ 7:00 pm

ROLL CALL:

x Mr. Adams	x Mr. Lee	x Chief Baker
x Mr. Anderson	x Mr. Vest	x Joanne Clapp
x Mr. Gauntner	- Mr. Wayman	x Stacy Dame

PLEDGE OF ALLEGIANCE - The pledge was recited by all.

REGULAR SESSION

APPROVAL OF MINUTES

The October 20, 2021 Regular Session minutes were presented.

Motion to approve Regular Session minutes as presented: Mr. Vest

Seconded by: Mr. Gauntner

ROLL CALL: All ayes

BILLS & PAYROLL - October 2021

Bills (\$69,420.85) and Payroll (\$143,647.18) for a total of \$213,068.03 are motioned for acceptance and payment.

Motion to approve bills and payroll as presented by: Mr. Gauntner

Seconded by: Mr. Lee

ROLL CALL: All ayes

FINANCIAL REPORT - October 2021

Joanne Clapp, Fiscal Officer, summarized the October 2021 Revenue and Expenditures (Fund Summary Report).

OPENING PUBLIC PORTION - None to report.

LEGAL COUNSEL - None to report.

COMMITTEE REPORTS - None to report.

OLD BUSINESS

Station #2 Renovation and Addition Project - Update

Chief Baker and Mr. Anderson met with CT Consultants and Rollin Gedney from Metis on November 10th at Station #2 to review the project. A start date has not yet been set, however CT did advise all that the generator will not need to be relocated. CT also advised Chief Baker that the asphalt plant is now closed until April 15, 2022 so it is likely that the project will run past the original completion date of March 31, 2022 due to this and other supply chain issues.

The Lake County Building Department is claiming they have not yet received a copy of the plans - CT Consultants is working to resolve the issue so that permits can be issued.

Mr. Gauntner brought up that a section of asphalt behind Station #2 approximately 50x100 feet is in dire need of repair/resurfacing. It's not been done in at least the last 20 years and has never been sealed or treated. He recommends it be done while the contractor is there to do the other asphalt work during the project.

Mr. Vest commented that his recommendation is to resurface the entire area at the time of the renovation and addition project. Based on a recent estimate received by Madison Township, he estimates the cost to be somewhere around \$60,000. He also asked if the cost could be added to the financed amount for the Station #2 project. Mr. Gauntner suggested it be discussed with the bank. Mr. Vest recommends asphalt bids be requested.

Mr. Lee agrees that the best option would be to have it completed in full at the time of the renovation project while funds are available and it can be done correctly (whole area vs. patching of some areas).

Discussion ensued as to whether the asphalt project should be lumped into the Station #2 Renovation loan or if it should just be paid for at the time of completion.

Chief Baker stated he is still hopeful that either Madison Township, Lake County Commissioners or both will offer some funds towards the project. Mr. Gaunter stated that it is not likely Madison Township will be able to donate as it does not follow the required guidelines for spending the monies they recently received from the state.

Mr. Gaunter shared that Madison Township Administrator, Tim Brown has volunteered to be the prevailing wage for the project at no charge.

Mr. Lee asked if the sewer issues in front of Station #2 have been resolved. Chief Baker explained that the last 'snaking' of the line showed that it is not a Madison Fire District issue, it is the Lake County Engineer's responsibility.

NEW BUSINESS

Resolution 21-29 Amend Certificate of Estimated Resources

A resolution authorizing the Fiscal Officer, Joanne Clapp to amend the Certificate of Estimated Resources for the Year 2021.

Motion to approve Resolution 21-29 made by: Mr. Adams

Seconded by: Mr. Gauntner

ROLL CALL: All ayes

Resolution 21-30 Acceptance of Donation

A resolution accepting a donation from the Triple T Foundation in the amount of \$1,000.00.

Motion to accept Resolution 21-30 made by: Mr. Vest

Seconded by: Mr. Lee

ROLL CALL: All ayes

Resolution 21-31 Request Advance Payments of 2022 Taxes

A resolution requesting the Lake County Auditor make advance payments of taxes for the year 2022.

Motion to approve Resolution 21-31 made by: Mr. Gauntner

Seconded by: Mr. Adams

ROLL Call: All ayes

CHIEF'S REPORT - November, 2021 - Chief Tod Baker

Staff anniversaries for November include FFs Brandon Davis and Mike Brewer each with two (2) years of service.

Tax revenue year to date is approximately 8.5% over budget while salaries remain about 10% under budget even with all the overtime.

The call volume for October was 304, an increase of 10% over 2020 and an increase of 20% on the average of the last three (3) years. The district remains on pace to have a record number of calls - 3,400 for the year. This represents a 10-15% increase.

Fire inspections continue and outstanding inspection collections continue to improve.

The officers have agreed to move forward with the hiring of an alternate from the previous full-time hire to fill the vacant position created by FF Silvestro's resignation. The process to hire up to three (3) additional firefighters (provided viable candidates are available) has begun.

Chief Baker will be sending out a draft 2022 budget for all to review so that it can be voted on at the December meeting.

The District completed the State Fire Marshall grant application with the other east end departments. Request is for additional radios to be purchased using grant monies.

Chief Baker proposed that a new company be used for firefighter physicals - Life Scan Wellness. They will come to the district to perform the physicals. Cost of physicals through Lake Health are \$360 each and very basic. Life Scan Wellness physicals are \$550 and are much more extensive. Physicals are done bi-annually and missed in 2020 due to Covid meaning they have not been done for 3 years. He will be requesting a higher amount in the 2022 budget to allow for the increased cost.

Mr. Lee thanked Chief Baker and all members of the Madison Fire District for their continued dedication during difficult times. Kudos to all for doing a phenomenal job in covering staffing shortages!

Mr. Gauntner referenced the Run Overview map and noted the 'hotspot' and asked if it is reflective of the nursing home that Chief Baker recently met with. Chief Baker confirmed that it is and that management at the facility was not aware of how frequently calls to the fire district were being placed. They are going to re-educate staff on when it is appropriate to call for emergency response and transport to the hospital. The facility has begun a bariatrics ward and

Madison Fire District is not equipped to handle those types of patients. Chief Baker is working with UH and Community Ambulance to put new practices in place.

Mr. Adams asked if the increase in numbers can be attributed to Covid. Chief Baker responded that calls have been less acute over the past 4 - 6 weeks, however there has been an increase in Covid related calls. He reminded all that the flu season is most likely contributing to the increase. The fire district has recently had 4 members out with Covid (1 recent; remains at home ill).

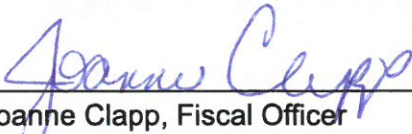
CLOSING PUBLIC PORTION - None to report.

CLOSING BOARD COMMENTS

Motion to adjourn to executive session to discuss collective bargaining @ 7:31 pm by: Mr. Vest
Seconded by: Mr. Gauntner ROLL CALL: All ayes

Regular Session reconvened at 8:14 pm.

Motion to adjourn Regular Session @ 8:15 pm by: Mr. Lee
Seconded by: Mr. Adams ROLL CALL: All ayes



Joanne Clapp, Fiscal Officer



Max Anderson, Chairman