

**RECORD OF PROCEEDINGS  
MADISON FIRE DISTRICT BOARD OF TRUSTEES  
REGULAR SESSION**

**04-20-2022**

**CALL TO ORDER @ 7:00 pm**

**ROLL CALL:**

|                 |                |                |
|-----------------|----------------|----------------|
| x Mr. Adams     | x Mr. Gauntner | x Chief Baker  |
| x Mr. Anderson  | x Mr. Lee      | x Joanne Clapp |
| x Mr. Donaldson | x Mr. Wayman   | x Stacy Dame   |

**PLEDGE OF ALLEGIANCE** - The pledge was recited by all.

**REGULAR SESSION**

**APPROVAL OF MINUTES**

The March 16, 2022 Regular Session minutes were presented.

Motion to approve Regular Session minutes as presented: Mr. Wayman

Seconded by: Mr. Donaldson      ROLL CALL: Four Ayes (Mr. Anderson & Gauntner, Abstain)

**BILLS & PAYROLL - March, 2022**

Bills (\$153,049.87), Payroll (\$149,871.51) & Lake County Tax Payment (\$31,246.19) for a total of \$334,167.57 are motioned for acceptance and payment.

Ms. Clapp stated that bills were higher in March due to 1) half of the yearly Central Communications fee (\$59K) and 2) Construction fees for the Station #2 (\$39K) project being paid.

Motion to approve bills and payroll as presented by: Mr. Adams

Seconded by: Mr. Gauntner

ROLL CALL: All ayes

**FINANCIAL REPORT - March, 2022**

Joanne Clapp, Fiscal Officer, summarized the March 2022 Revenue and Expenditures (Fund Summary Report).

Ms. Clapp will be attending the Ohio Treasurer's Conference in June so requested that the Public Hearing for Alternative Tax Budget be conducted prior to the May meeting (due by July 20 so doing at the July meeting does not work). All members agreed to do this prior to the May 18th meeting.

**OPENING PUBLIC PORTION** - None to report.

**LEGAL COUNSEL**

Ms. Dame provided the following update on the case regarding Cask 307: the attorneys for Cask 307 filed an Administrative Appeal to the Building Board of Appeals (as anticipated). Ms. Dame will keep the Board informed.

Mr. Gauntner asked if the Court or the Board of Building Appeals would hear the appeal - Ms. Dame to check guidelines and let all know which one.

**COMMITTEE REPORTS** - None to report.

**OLD BUSINESS**

**Station #2 Renovation and Addition Project - Update**

Chief Baker reported that the walls are up and the blacktop replacement is slated for Thursday/Friday this week (weather permitting). Two issues have arisen to date: 1) on the east side there are two (2) windows that are within two (2) feet of the door which means they need to be tempered glass per building code; and 2) the electrician expressed concern that adding the new wiring to the existing arc box may trip breakers and potentially not pass inspection so it was decided that the addition will be on its own panel so as to not disturb any of the existing wiring. VL Chapman has submitted a change order reflecting this (handout shared with all).

Mr. Gauntner stated that the electrical component can be one of the most expensive parts of construction but feels that the VL Chapman change order is in line and not overpriced. He advised the Board that the addition will also be connected to the generator so that it is functional during outages.

Motion to approve the VL Chapman Change Order made by: Mr. Anderson

Seconded by: Mr. Adams

ROLL CALL: All ayes

Mr. Gauntner questioned if a resolution was necessary since the original contract was approved via resolution and this change order changes the original contract. Mr. Donaldson suggested that the Board hold off until closer to completion as a resolution may not end up being necessary as all the costs charge out.

The Carpenter's union filed a complaint with the Ohio Department of Commerce regarding the prevailing wage. Mr. Brown is handling the complaint. Chief Baker stated that oddly enough there have been no invoices yet received for carpentry from CT Consultants. CT will make no further payments until the dispute is resolved.

Mr. Donaldson commented that the addition appears much smaller than he had anticipated and asked if there have been any comments from district staff. Chief Baker stated that there have been a few comments that the bedrooms are small (7ft x 7ft) however the size is adequate for the intended purpose (sleeping quarters). Mr. Donaldson agreed the size is reasonable and not excessive.

**NEW BUSINESS**

**Resolution #22-08 Acceptance of a Donation**

Ms. Dame presented resolution #22-08 which is a resolution accepting a donation from George and Roberta Wagoner in the amount of one-hundred dollars and zero cents (\$100.00).

Motion to accept Resolution #22-08 made by: Mr. Adams

Seconded by: Mr. Donaldson

ROLL CALL: All ayes

**CHIEF'S REPORT - April, 2022 - Chief Tod Baker**

Chief Baker shared that staff anniversaries for the month were FFs Nick Kohr and Mike Maskal, both with 12 years of service.

EMS collections were about 10% above projected for the first quarter of 2022.

The three (3) new full timers have started and a decrease in overtime can already be seen however upcoming vacations may still have an undesirable effect.

Call volumes seem to have leveled out but he will need to revisit the nursing homes to discuss the use of 911 vs private transportation as well as bariatric processes.

Fleet maintenance continues and Chief Baker noted that Engine 2113 returned this week from Countryside and needs an estimated \$22-24,000 engine repair work done. Engine 2133 is slated to go in next week. Chief Baker stated that in 2023 the district is slated to purchase a new engine. He asked the Board if given the current 440 day delivery estimate, should the district get 'in line' now vs. waiting until 2023 and then potentially not receiving it until 2024.

The new squad that was previously expected in May/June has now been pushed back to a December delivery which results in more miles being put on the existing squad which was intended to be a back up upon delivery of the new vehicle. The officer group would like to also begin to spec out another ambulance (again because of the estimated days to delivery). He asked the Board to entertain the option to purchase a demo if one should become available (given that we lost a demo in 2021 due to having to wait for the Board meeting for approval).

Mr. Donaldson asked if there would be an issue getting out of line should the district decide to/need to cancel. Chief Baker stated there is not. He stated that a line item could be created at the next Board meeting (May 18) for a squad to help the process move faster. Ms. Clapp stated there is already \$ in unallocated funds which could be renamed to be used for the capital purchase of a squad.

Mr. Adams stated that it doesn't cost the district anything to simply get in line.

Mr. Gauntner recalled the purchase price of the last engine being around \$498,000 and asked if that would be the current cost. Chief Baker responded that current cost is \$650-675,000. Mr. Gaunter agrees the district should get in line.

Motion approving officers to begin the spec process for the purchase of one (1) new engine & one (1) new squad made by: Mr. Donaldson

Seconded by: Mr. Adams

ROLL CALL: All ayes

Chief Baker reported that initially UH said the Madison ED would be re-evaluated in mid-April however he has received zero response from UH for the last 3 weeks when he asks for a status update. He will continue to email UH weekly asking for an update.

Mr. Donaldson stated that the budget will need to be adjusted at next month's meeting to create a line item for the squad. Chief Baker confirmed with Ms. Clapp that there is money in the unappropriated line that could be appropriated. Mr. Donaldson suggested that the Board make an authorization at the next meeting.

Chairman Lee then asked Ms. Dame if that action would give Chief Baker authorization to purchase a demo. Mr. Dame clarified that the Board could set parameters to authorize Chief Baker to spend up to a certain amount given it meets the authorized guidelines.

**CLOSING PUBLIC PORTION** - None to report.

**CLOSING BOARD COMMENTS**

Motion to adjourn to executive session to discuss personnel compensation and benefits @ 7:43 pm by: Mr. Donaldson, Seconded by: Mr. Wayman ROLL CALL: All ayes

Regular Session reconvened at 8:20 pm

**ADJOURNMENT**

There being no further business, a motion to adjourn Regular Session was made @ 8:20 pm by: Mr. Adams, Seconded by: Mr. Donaldson ROLL CALL: All ayes

  
Joanne Clapp, Fiscal Officer

  
Robert Lee, Chairman