

**RECORD OF PROCEEDINGS
MADISON FIRE DISTRICT BOARD OF TRUSTEES
REGULAR SESSION**

06-15-2022

CALL TO ORDER @ 7:13 pm

ROLL CALL:

- Mr. Adams	x Mr. Gauntner	x Chief Baker
x Mr. Anderson	x Mr. Lee	x Joanne Clapp
- Mr. Donaldson	x Mr. Wayman	x Stacy Dame

PLEDGE OF ALLEGIANCE - The pledge was recited by all.

REGULAR SESSION

APPROVAL OF MINUTES

The May 18, 2022 Regular Session minutes were presented.

Motion made to approve Regular Session minutes as presented by: Mr. Anderson

Seconded by: Mr. Gauntner

ROLL CALL: All Ayes

BILLS & PAYROLL - May, 2022

Bills (\$77,723.19) and Payroll (\$181,087.82) for a total of \$258,811.01 are motioned for acceptance and payment.

Motion made to approve bills and payroll as presented by: Mr. Wayman

Seconded by: Mr. Anderson

ROLL CALL: All ayes

FINANCIAL REPORT - May, 2022

Joanne Clapp, Fiscal Officer, summarized the May 2022 Revenue and Expenditures (Fund Summary Report).

OPENING PUBLIC PORTION - None to report.

LEGAL COUNSEL - Nothing to report.

COMMITTEE REPORTS - None to report.

OLD BUSINESS

Station #2 Renovation and Addition Project - Update

Chief Baker stated that he is disappointed in the little to no progress made on the project over the last two (2) weeks. None of the punch list items have been completed. The concrete in the new bathroom was scheduled to be poured today and workers were present but concrete was not poured. Chief Baker has reached out to CT Consultants. Projected completion date of the project is slated for June 30, 2022. The Lake County Building Department has granted a

temporary occupancy permit. The step height correction and ramp completion must be done prior to them issuing the final permit.

Mr. Gauntner stated that in his experience the punch list items are always the hardest items to get completed because the tradesmen have moved onto other jobs and sometimes it is difficult to get them to return timely.

Chief Baker reached out to four (4) asphalt vendors, two of which submitted quotes: Titan Asphalt & Paving submitted a quote of \$48,748 and Ronyak Paving submitted a quote of \$57,404. Chief Baker recommends Titan be chosen to stay under the \$50,000 cap which then requires public bidding.

Mr. Gaunter stated that Metis was not keen on doing the entire lot that Station #2 is on. He also noted that if Metis did take on the entire project, they are allowed to add 10-15% to the cost as well as following prevailing wage. This means that the cost would be well above the two (2) outside quotes received by Chief Baker. He recommends that a change order be requested to remove the asphalt piece of the Station #2 project. He prefers to use the Titan quote to remain under the public bidding cap of \$50,000.

Chief Baker reminded all that the paving must be completed in order to obtain the final occupancy permit.

All in attendance agreed the most logical way to proceed is to ask CT for a change order and a change to the scope of work and to contract with an outside vendor. Chief Baker will reach out to CT to request it. The change order will be adopted via resolution at the next meeting.

Motion made authorizing Chief Baker to enter into an agreement with Titan Asphalt & Paving in an amount not to exceed \$48,748 made by: Mr. Gauntner

Seconded by: Mr. Anderson

ROLL CALL: All ayes

NEW BUSINESS

Chief Baker reported that another full-time resignation has been accepted (Korey Baker has obtained other employment). Chief baker requests approval to move forward with hiring the next in line from the last testing/interview process - Gregory Strubbe.

Mr. Gauntner explained that the swearing in ceremony is not necessary in order for the staff to begin working. It is more of a formality for the new hire and is done publicly in order to give the family an opportunity to be present. He suggested that the swearing in could be done by Chief Baker & Ms. Dame (as notary) or this could be done at the next regular meeting.

Motion made for approval to begin the hiring process of Gregory Strubbe made by: Mr. Gauntner

Seconded by: Mr. Anderson

ROLL CALL: All ayes

CHIEF'S REPORT - June, 2022 - Chief Tod Baker

Chief Baker shared that staff anniversaries for the month were FF Charlie Barnicoat - 30 years (he is also retiring this month), FF Rich Camp - 30 years, FF Matt Drew - 6 years & FF Frank Marcelli - 1 year.

Still no date given for the re-opening of the Madison Emergency Department from University Hospitals. Chief Baker continues to email weekly asking for an update.

There are currently no red flags in the budget, however it is noted that there will be a few expensive repair bills in next month's expenses.

Chief Baker signed a one (1) year service agreement with EMSAR. It will include two (2) preventative maintenance visits and unlimited emergency service calls (parts not included). Cost of the agreement was \$2,900 and will be cost effective given the last 2 emergency service call charges incurred.

CLOSING PUBLIC PORTION - None

CLOSING BOARD COMMENTS - None

ADJOURNMENT

There being no further business, a motion to adjourn was made @ 7:46 pm by: Mr. Wayman

Seconded by: Mr. Anderson

ROLL CALL: All ayes



Joanne Clapp, Fiscal Officer



Robert Lee, Chairman