
MADISON FIRE DISTRICT BOARD OF TRUSTEES

01-18-23

2023 REORGANIZATION

CALL TO ORDER @ 6:55 pm

ROLL CALL

x Mr. Adams	x Mr. Gauntner	x Chief Baker
x Mr. Anderson	- Mr. Lee	x Joanne Clapp
- Mr. Donaldson	x Mr. Wayman	x Stacy Dame

*Mr. Gauntner conducted the meeting in place of Chairman Lee who was absent.

NOMINATIONS: Mr. Gauntner called for nominations as follows:

CHAIRMAN – Chairman to be from the Township for 2023. Nomination for Mr. Gauntner.

Motion to close nomination and approve Mr. Gauntner as Chairman by: Mr. Anderson
Seconded by: Mr. Wayman ROLL CALL: All ayes

VICE CHAIRMAN –Vice Chairman to be from the Village for 2023. Nomination for Mr. Donaldson.

Motion to close nomination and approve Mr. Donaldson as Vice Chairman by: Mr. Adams
Seconded by: Mr. Anderson ROLL CALL: All ayes

Motions Required For The Following 2023 Reorganization Business:

Note: Current status of motion is in parentheses.

A) Motion for Regular Fire Board Meetings to be held (the third Wednesday of each month at 7:00 pm. Meetings will be held in person, and any Special meetings are to be held at the location designated when scheduled).

One meeting to be held at St. #2 to review any maintenance issues and to familiarize the Board of Trustees with the recent remodeling at St. #2.

Motion to approve item A as presented by: Mr. Wayman
Seconded by: Mr. Adams ROLL CALL: All ayes

B) Motion to establish the eleven holidays for the non-bargaining, full time employees for 2023, and are subject to notice if not taken on that day:

New Year's Day - Martin Luther King Day- President's Day - Memorial Day - Juneteenth - Independence Day Labor Day - Veteran's Day - Thanksgiving Day - Friday after Thanksgiving - Christmas Day

Motion to approve item B as presented by: Mr. Anderson

Seconded by: Mr. Wayman

ROLL CALL: All ayes

C) A Motion is required to continue in effect, at current status, the following (11) points of business:

- 1) To establish a Records Committee, which is required to meet at least once a year; members to consist of (Chairman, Vice-Chairman, Fire Chief, Fiscal Officer and District Administrative Assistant.)

Motion to approve item C1 as presented by: Mr. Adams

Seconded by: Mr. Anderson

ROLL CALL: All ayes

- 2) To establish an Audit Committee for the purpose of review of the audit procedure and actual audit reports. Committee to include (Chairman, Vice-Chairman, Fiscal Officer, legal and bank professional(s) as requested.)

Motion to approve item C2 as presented by: Mr. Anderson

Seconded by: Mr. Wayman

ROLL CALL: All ayes

- 3) To establish a Full-Time Labor Management and Health Insurance Committee, members consist of (two Fire Board Members (Mr. Lee & Mr. Anderson) and Fire Chief; meetings to be scheduled quarterly.)

Motion to approve item C3 by: Mr. Wayman

Seconded by: Mr. Adams

ROLL CALL: All ayes

- 4) To establish a Part-time Labor Management Committee, members to consist of (two Fire Board Members (Mr. Lee & Mr. Anderson) and Fire Chief; meetings to be scheduled every four months.)

Motion to approve item C4 by: Mr. Adams

Seconded by: Mr. Wayman

ROLL CALL: All ayes

- 5) To establish a Finance Committee - Bond Debt, Refinancing Options, Investment Opportunities, members to consist of (two Fire Board Members (Mr. Anderson & Mr. Donaldson), Fire Chief, Fiscal Officer and Bond Counsel; meetings to be scheduled as needed.)

Motion to approve item C5 by: Mr. Anderson

Seconded by: Mr. Wayman

ROLL CALL: All ayes

- 6) Board member pay per year for meetings to be (an annual maximum of \$450.00 per Ohio Revised Code 505.37.1 – to be paid Monthly).

Motion to approve item C6 by: Mr. Wayman

Seconded by: Mr. Adams

ROLL CALL: All ayes

- 7) All part-time and full-time District Firefighters are to (continue at current pay and status per contract.)

Motion to approve item C7 by: Mr. Adams
Seconded by: Mr. Anderson

ROLL CALL: All ayes

- 8) The established pay period for various classifications as of (January 1, 2023) is (Bi-weekly.)

Motion to approve item C8 by: Mr. Wayman
Seconded by: Mr. Adams

ROLL CALL: All ayes

- 9) (Continue) with the purchase order procedure.

Motion to approve item C9 as presented by: Mr. Anderson
Seconded by: Mr. Adams

ROLL CALL: All ayes

- 10) (Continue in effect), the Madison Fire District Rules and Regulations.

Motion to approve item C10 as presented by: Mr. Wayman
Seconded by: Mr. Anderson

ROLL CALL: All ayes

- 11) To authorize (Chief Baker) to negotiate and settle EMS billing charges with insurance carriers for 2023. All settlements are to be reported at the monthly Fire Board meetings. Said authorization will be reviewed annually at the Reorganization meeting.

Motion to approve item C11 above as presented by: Mr. Adams
Seconded by: Mr. Anderson

ROLL CALL: All ayes

D) A Motion is required to continue in effect, at current status, the following (5) points of business:

- 1) Fire Chief is to continue (*per contract terms*).

Motion to approve item D1 as presented by: Mr. Wayman
Seconded by: Mr. Adams

ROLL CALL: All ayes

- 2) Fiscal Officer is to continue at (\$13,733) annually.

Motion to approve item D2 as presented by: Mr. Adams
Seconded by: Mr. Anderson

ROLL CALL: All ayes

2023 Reorganization (cont.):

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- 3) Re-appointment of Stacy Dame of Stacy Dame Law Offices as Fire District Legal Counsel at a rate of (\$95.00) per hour for hours exceeding ten (10) hours per month, and a monthly retainer of (\$700.00).

Motion to approve item D3 as presented by: Mr. Anderson
Seconded by: Mr. Wayman

ROLL CALL: All ayes

- 4) Set the rate for special meeting notification to persons requesting same for (\$10.00 per year.)

Motion to approve item D4 as presented by: Mr. Wayman
Seconded by: Mr. Adams

ROLL CALL: All ayes

- 5) Administrative Assistant is to continue at \$20.00/hour.

Motion to approve item D5 above as presented by: Mr. Anderson
Seconded by: Mr. Wayman

ROLL CALL: All ayes

2023 REORGANIZATION MEETING IS CONCLUDED.

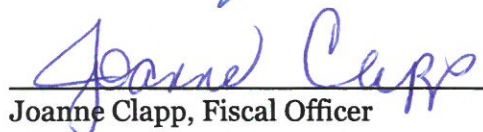
Motion to Adjourn @ 7:14 pm by: Mr. Wayman
Seconded by: Mr. Anderson

ROLL CALL: All ayes

Accepted and approved February 15, 2023:



Mr. Ken Gauntner, Chairman



Joanne Clapp, Fiscal Officer