

**RECORD OF PROCEEDINGS
MADISON FIRE DISTRICT BOARD OF TRUSTEES
REGULAR SESSION**

06-21-2023

CALL TO ORDER @ 7:01 pm

ROLL CALL:

x Mr. Adams	x Mr. Gauntner	x Chief Baker
- Mr. Anderson	x Mr. Lee	x Joanne Clapp
- Mr. Donaldson	x Mr. Wayman	x Stacy Dame

PLEDGE OF ALLEGIANCE - The pledge was recited by all.

REGULAR SESSION

APPROVAL OF MINUTES

The May 17, 2023 Regular Session minutes were presented.

Motion made to approve Regular Session minutes as presented by: Mr. Adams

Seconded by: Mr. Lee

ROLL CALL: All ayes

Mr. Gauntner asked Ms. Dame if it is necessary to reference the Ohio Revised Code (ORC) subject number when there are Executive Session agenda items. Ms. Dame stated that it is helpful for public awareness purposes to list the sub-category and ORC subsection(s) for discussion (i.e. Personnel/Employment). The agendas and minutes shall reflect both moving forward.

The May 31, 2023 Special Session minutes were presented.

Motion made to approve the minutes from May 31st by: Mr. Wayman

Seconded by: Mr. Lee

ROLL CALL: (3 ayes; Mr. Gauntner abst)

The June 7, 2023 Special Session minutes were presented.

Motion made to approve the minutes from June 7th by: Mr. Adams

Seconded by: Mr. Wayman

ROLL CALL: All ayes

BILLS & PAYROLL - May, 2023

Bills (\$329,264.45), Tax Collection Fee (\$182.51), and Payroll (\$200,026.63) for a total of \$529,473.59 are motioned for acceptance and payment.

Ms. Clapp shared that the bill payments amount was higher than normal due to payment for the new squad and the bond interest payment on St. #3.

Mr. Gauntner asked for clarification on the term tax collection fee: Ms. Clapp explained that is the state charge for the rollback payments received by the District. Chief Baker added that year to date collection fees paid totals \$34,497.

Motion made to approve bills and payroll as presented by: Mr. Adams

Seconded by: Mr. Lee

ROLL CALL: All ayes

FINANCIAL REPORT - May, 2023

Joanne Clapp, Fiscal Officer, summarized the May 2023 Revenue and Expenditures (Fund Summary Report).

Interest earned in May at Star Ohio was \$21,024.

OPENING PUBLIC PORTION - None.

LEGAL COUNSEL

Ms. Dame provided the following updates:

Cask 307: The owner has satisfied all of the Madison Fire District requirements and is now in compliance. The matter is considered resolved and all parties have been notified.

Special Meeting Reminder: Ms. Dame reminded the Board that if they are to hold a special meeting for additional interviews, they must set the meeting time and date during this meeting.

Executive Session Sub -Topic: Ms. Dame stated that the Board will go into Executive Session today regarding Personnel/Employment, per ORC 121.22 (G) (1).

COMMITTEE REPORTS - None to report.

OLD BUSINESS - None at this time.

NEW BUSINESS

Resolution #23-13 - Approval to Surplus Equipment (Ladder Truck 2059)

Chief Baker provided the following background information for the public: Perry and Madison jointly purchased Ladder 2059 in 2013 from Painesville City who was purchasing a new unit. Prior to this Geneva provided a ladder truck to Madison. Chief Baker stated he can recall only 1 time that unit #2059 responded to the District - the Madison Country Club fire. Chief Baker attended the last Perry Trustee meeting to discuss costs associated with upkeep vs. usage and life cycle. Perry will determine which platform to utilize for selling the truck and proceeds will be split between the 2 districts.

Ms. Dame reviewed the original District resolution (13-29) as well as the purchase agreement and noted the resolution included in today's packet will be modified to specify the VIN.

Motion to approve the surplus of Ladder #2059 made by: Mr. Adams
Seconded by: Mr. Wayman

ROLL CALL: All ayes

Special Meeting: Mr. Gauntner requested a motion to hold a special meeting on July 5, 2023 at 6:00 pm for the purpose of discussing Personnel/Employment pursuant to ORC 121.22 (G)(1). Motion made by: Mr. Lee
Seconded by: Mr. Wayman

ROLL CALL: All ayes

A copy of Chief Baker's resignation letter/accomplishment summary was included in the Board packets.

Mr. Gaunter reported that WalMart has a rather large display of fireworks just inside the entrance. He asked Chief Baker/Captain Sopko if they were required to obtain approval from the District in order to sell. Captain Sopko explained that the items being sold are of a novelty grade therefore WalMart is within proper guidelines and no approval from the District is/was necessary to have/sell the items.

Abandoned Buildings: Mr. Gaunter asked for any information regarding properties that seem to be unsafe structures: 1) Beautiful old home on Rt. 20, completely abandoned and falling down. Captain Sopko stated that previously put on notice (approx. 2018) and the owner cleaned up and re-secured the property at that time. Mr. Gauntner stated it currently meets the requirement for an unsafe structure and will need an Administrative Search Warrant to be deemed condemned. He will follow up with Mr. DeLeone; and 2) Brick house on Hubbard Road just across from the Catholic church, next to the cemetery (believed to have caught fire during Winter, 2023). Lt. Faulhammer will look at the records to see if insured. Captain Sopko will review and send notice if necessary. The owner would have approximately 30 days to comply. Mr. Lee asked if fire departments do 'training' fires anymore on abandoned buildings - Chief Baker stated that the building must be structurally sound and there must be testing for asbestos etc. so it is rare that training fires occur.

There was a brief discussion regarding the Burger King building. Mr. Gauntner shared that a company did go in and clean out the building of all equipment and the windows and doors were boarded. Captain Sopko stated that the building and the property are owned by 2 different people so he's not sure if that is complicating the demolition process or not (not to mention the corporation (Burger King) is in bankruptcy in Ohio).

CHIEF'S REPORT

The following members are recognized for their anniversaries: FF Rich Camp - 31 years, FF Mathew Drew - 7 years, FF Frank Marcelli - 2 years.

EMS revenue is 46.2% of yearly projection with the run volume on pace to break the previous record set in 2022.

Salaries remain within budget. Staffing has been stable despite significant OT due to medical leave and vacation season.

Volume for May was 327 calls; 240 of those were of a medical nature while 87 involved something other than medical. On pace to be above last year's record setting number of calls.

The first new rescue squad was delivered in May, the second squad is due in August, and the new engine is slated for delivery in September or early October. Once the last 2 units are in service, the oldest apparatus will be just 3 years old.

UH has pushed back the opening of the urgent care at the Madison Campus, but still plans to do so.

Chief Baker has reached out to the director of the CCF North Ridge Road facility. They are to have a meeting next week regarding the number of calls to the facility, which has skyrocketed. Chief Baker stated the organization needs to create a quality audit group to determine which of the calls to 911 are appropriate and to address proper procedure for the calls which do not require assistance from the District.

Chief Baker noted that Rt307 will be closed for approximately 1 week. There has been no further update from the Lake County Engineer's office regarding the closure on Ford Road. Mr. Gaunter shared that he had a discussion with Commissioner Regovitch who is working with the Engineer's office to possibly do a bond to secure funding for repairs on the closures (3 of the 5 townships in the County have major road closures).

Chief Baker shared that his last shift will be served on June 31, 2023. He thanked the Board for all of the work that has been done under his leadership to ensure that the residents of Madison have adequate resources for fire/rescue. Mr. Gaunter stated that he appreciated all of the amazing accomplishments achieved during Chief Baker's tenure as Fire Chief. Mr. Adams echoed the sentiments and Mr. Lee stated that Chief Baker will surely be missed. Mr. Wayman added "to put it into a farm term - you made a silk purse from a sow's ear!"

Chief Baker once again thanked Captain Sopko, Ms. Dame and all others for their work in ensuring the new wineries (Cask 307, Stonegait, Silver Crest) meet all public safety requirements.

CLOSING PUBLIC PORTION - None

EXECUTIVE SESSION - Motion to adjourn into executive session to discuss Personnel -

Employment was made at 19:46 by: Mr. Adams

Seconded by: Mr. Lee

ROLL CALL: All ayes

Regular Session was reconvened at 20:16. Mr. Gaunter stated no action is needed at this time and the regular session will now resume.

CLOSING BOARD COMMENTS - None

06-21-23

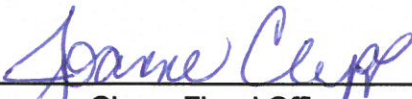
ADJOURNMENT

There being no further business, a motion to adjourn was made @ 20:18 by: Mr. Adams

Seconded by: Mr. Wayman

ROLL CALL: All ayes

Accepted and approved: July 19, 2023



Joanne Clapp, Fiscal Officer



Mr. Ken Gauntner, Chairman