

**RECORD OF PROCEEDINGS  
MADISON FIRE DISTRICT BOARD OF TRUSTEES  
REGULAR SESSION**

**11-20-2024**

**CALL TO ORDER** @ 1900 hrs.

**ROLL CALL** - Roll call done; all in attendance.

**PLEDGE OF ALLEGIANCE** - The pledge was recited by all.

**APPROVAL OF MINUTES**

The October 16, 2024 Regular Session minutes were presented for approval.

Motion made to approve the October 16, 2024 minutes as presented by: Mr. Adams

Seconded by: Mr. Anderson

ROLL CALL: (Sill, Donaldson abstain), 4 ayes

**BILLS & PAYROLL - October, 2024**

Bills (\$56,675.47), Tax Fee (\$201.16) and Payroll (\$264,420.39) for a total of \$321,297.02 are motioned for acceptance and payment.

Ms. Clapp stated that the extraordinary payments made in October include:

Sedgwick (worker's compensation TPA), a replacement payment/transmission to Blood Enterprises, and October was a 3 pay month.

Motion made to approve bills and payroll as presented by: Mr. Lee

Seconded by: Mr. Wayman

ROLL CALL: All ayes

**FINANCIAL REPORT - October, 2024**

Ms. Clapp provided a summary of the Revenue and Expenditures (Fund Summary Reports).

October interest earned was \$19,158.97.

She also shared that upcoming large payments for December will include: Station #3 bond payment in November and the fulltime employee holiday and longevity payouts. Also noted were the BWC annual payment and the fulltime employee HSA payments which will be made on January 2, 2025.

**COMMITTEE REPORTS** - None to report.

**OLD BUSINESS**

**Resolution #24-24** - Approval to Surplus 2007 HME vehicle as well as miscellaneous equipment no longer needed was presented by Ms. Dame for approval (with the stipulation of revision to the exhibit to not mention Harpersfield FD).

Motion to accept Resolution #24-24 was made by: Mr. Wayman

Seconded by: Mr. Adams

ROLL CALL: All ayes

**Resolution #24-25** - Approval to Enter into an Agreement with Lake County Sheriffs Department for dispatching services for 2025.

It was decided that Resolution #24-25 would be deferred for action until the December meeting due to concerns regarding the FSA component. This component stipulates that MFD will pay an increased amount due to the number of calls the District responds to.

**NEW BUSINESS**

**Resolution #24-26** - Acceptance of A Donation from Ms. Brenda Spadaro in the amount of \$100.00

Motion made to accept resolution #24-26 was made by: Mr. Anderson  
Seconded by: Mr. Sill

ROLL CALL: All ayes

**Resolution #24-27** - Authorization for Ms. Clapp to transfer funds from General to Debt (Bond)(Note) in the amount of \$486,041.54.

Motion made to accept resolution #24-27 was made by: Mr. Wayman  
Seconded by: Mr. Sill

ROLL CALL: All ayes

**Resolution #24-28** - Approval of the Permanent Appropriations for Period Ending December 31, 2025.

Motion made to accept resolution #24-28 was made by: Mr. Adams  
Seconded by: Mr. Lee

ROLL CALL: All ayes

**Resolution #24-29** - Approval to Amend Certificate of Estimated Resources for Period Ending December 31, 2024.

Motion made to accept resolution #24-29 was made by: Mr. Adams  
Seconded by: Mr. Sill

ROLL CALL: All ayes

**Resolution #24-30** - Approval to Amend Permanent Appropriations for Period ending December 31, 2024 (bond payment only) in the amount of \$502,757.01.

Motion made to accept resolution #24-30 was made by: Mr. Lee  
Seconded by: Mr. Sill

ROLL CALL: All ayes

**CHIEF'S REPORT**

**Anniversaries:**

Lt. Michael Brewer - 5 years, and FF Corey Kelly - 2 years. Congratulations!

**Financial:** EMS revenue is 109.6% of yearly projection while tax revenue is 119.3% of budgeted collection YTD.

**Staffing:** Continues to be stable with overtime at a manageable level.

**Volume:** The District responded to 292 calls for service in October. On pace for 3853 calls in 2024 (3720 in 2023).

**Inspections:** Remain on-going; see report in your folder.

**Vehicles:** The new chiefs vehicle is scheduled to be built on December 2nd at Ford with an expected delivery timeframe of late December.

**Buildings:** Ongoing general cleaning and maintenance; nothing major to report.

**Other:** Approval was received to honor Lt. VanKramer in Emmitsburg, MD at the NFFF Memorial next May. A couple of the Officers plan to attend the ceremony.

The full time testing process is on-going. We have 12 scheduled to take the test on December 6, 2024.

Chief Meister attended the NEOFCA meeting at Redhawk Grille. Cancer is still a big topic for firefighters. Chief Meister shared that the State of Ohio is currently promoting blood testing at a discounted rate of \$650.00 (normally \$1,000). Captain Faulhammer will most likely be doing a grant in an attempt to offer this to our staff. Mr. Lee voiced his approval to cover this testing given the high exposure risk to firefighters. As a cancer survivor himself, he is a strong advocate for additional testing.

Training remains ongoing. HR training is scheduled to be completed by the end of the year. Two staff members attended Command training at Russell Township FD.

Healthcare Renewal: CBIZ has completed a quote for the 2025 renewal which shows a 21% increase. A committee meeting was held on November 14th to discuss. Renewal options were shared with all present. Approval to be done at the December meeting.

**CLOSING PUBLIC PORTION** - None.

**CLOSING BOARD COMMENTS**

Mr. Lee asked if there was going to be an executive session. Mrs. Dame stated that there have been no requests for one.

Mr. Donaldson stated that he requests to also discuss the health insurance renewal during the executive session.

A motion was made to adjourn into Executive Session by Mr. Lee to discuss personnel, specifically compensation/evaluation per ORC 121.22 (G)(1) and to discuss collective bargaining, specifically health insurance renewal per ORC 121.22 (G)(4).

Seconded by: Mr. Anderson @19:26 hours

ROLL CALL: All ayes

The Regular session reconvened at 20:31 hours with the presentation of the financial portion of the meeting (as noted above).

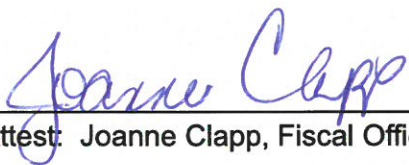
**ADJOURNMENT**

There being no further business, a motion to adjourn was made @ 2042 by: Mr. Wayman

Seconded by: Mr. Anderson

ROLL CALL: All ayes

Accepted and Approved: December 18, 2024

  
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Attest: Joanne Clapp, Fiscal Officer

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~~Dan Donaldson, Chair~~  
Pete Wayman, Vice Chair *in*  
