

**RECORD OF PROCEEDINGS  
MADISON FIRE DISTRICT BOARD OF TRUSTEES  
REGULAR SESSION**

**01-15-2025**

**CALL TO ORDER** @ 1903 hrs.

**ROLL CALL** - Roll call done during the Reorganization meeting; Mr. Anderson is absent.

**PLEDGE OF ALLEGIANCE** - The pledge was recited by all.

**APPROVAL OF MINUTES**

The December 18, 2024 Regular Session minutes were presented for approval.

Motion made to approve the December 18, 2024 minutes as presented by: Mr. Sill

Seconded by: Mr. Adams

ROLL CALL: All ayes

**BILLS & PAYROLL - December, 2024**

Bills (\$147,310.33) and Payroll (\$296,314.21) for a total of \$443,624.54 are motioned for acceptance and payment.

Ms. Clapp stated that the extraordinary payments made in December included full time staff longevity and holiday payouts for the year and the new Chief's vehicle (purchase approved in September).

Motion made to approve bills and payroll as presented by: Mr. Lee

Seconded by: Mr. Adams

ROLL CALL: All ayes

**FINANCIAL REPORT - December, 2024**

Ms. Clapp provided a summary of the Revenue and Expenditures (Fund Summary Reports).

December interest earned was \$11,971.55.

Ms. Clapp reported that \_\_\_\_\_% of the 2024 budget was spent.

**OPENING PUBLIC PORTION** - None.

**LEGAL COUNSEL** - Ms. Dame thanked the Board for renewing her agreement to serve as the District Legal Counsel (10th year).

**COMMITTEE REPORTS** - None to report.

**OLD BUSINESS**

The Lake County Sheriff's Central Communications Dispatch agreement was tabled at the December meeting.

**Res. #25-01** Approval of Lake County Central Communications Dispatch agreement for 2025.

Motion to approve Res. #25-01 was made by: Mr. Sill  
Seconded by: Mr. Adams

ROLL CALL: All ayes

**NEW BUSINESS**

**Resolution #25-02** - Authorization to Renew Career & Parttime Accident & Sickness VFIS Policies 02-01-2025.

Motion to accept Resolution #25-02 as amended, was made by: Mr. Adams  
Seconded by: Mr. Sill

ROLL CALL: All ayes

**Resolution #25-03** Approval to Purchase a Two Way Radio & Lights Package for the New Chief's Vehicle

Motion made to accept resolution #25-03 was made by: Mr. Adams  
Seconded by: Mr. Donaldson

ROLL CALL: All ayes

**Resolution #25-04** Agreement with Local IAFF 3141 for 2025 HSA Adjustment

Motion made to accept resolution #25-04 was made by: Mr. Sill  
Seconded by: Mr. Donaldson

ROLL CALL: All ayes

**Resolution #25-05** Hiring Christopher B. Ermisch as the District Worker's Compensation Attorney

Motion made to accept resolution #25-05 was made by: Mr. Adams  
Seconded by: Mr. Lee

ROLL CALL: All ayes

**CHIEF'S REPORT**

**Anniversaries:** FF Alyssa Corsi - 1 year.

**Financial:** EMS revenue is 130.7% of yearly projection while tax revenue is 20.1% of budgeted collection YTD. The District has spent 94.2% of the annual budget in 2024.

**Staffing:** Staffing is stable and overtime manageable. Still down one (1) full-time position (interviews in process).

**Volume:** The District responded to 337 calls for service in December. MFD responded to 3900 calls in 2024 (3720 in 2023).

**Inspections:** Remain on-going; see report in your folder.

**Vehicles:** #2122 had a windshield repair done by Defender Auto Glass via an insurance claim and also went out for universal joint repairs. #2127 got new tires and had an alignment done in December.



**Buildings:** Overhead doors at Station #2 were serviced and inspected with no major issues. The next major expense to plan for is roof replacements.

**Other:** 12 candidates took the written fulltime test on December 6th. The officers recommend that the top 7 initially be interviewed which will be held this Friday, January 17, 2025. The other 5 candidates will be scheduled at a later date.

The officers will be reviewing the staffing model during quarter one and how it relates to the increased call volume.

The vehicle replacement schedule will be updated soon to reflect future budget needs and current lead times.

Staff will be doing ice rescue drills in January. January is also cancer awareness month; training through the Ohio Cancer Support Network is scheduled for later this month.

Chief Meister asked all to please keep former member Rudy Graham and his family in your thoughts and prayers as he goes through treatments for cancer. He was a member of MFD for 27 years before retiring in 2021. A benefit is to be held for him on February 2, 2025; flyers are on the table if anyone is interested. Chief Meister also asked that all have a moment of silence to remember Lt. Al VanKramer who passed away a little over 1 year ago (1/3/2024) from cancer.

#### **CLOSING PUBLIC PORTION**

Lt. Brush (on behalf of Local IAFF 3141) thanked the Board for approving the HSA increase for 2025.

#### **CLOSING BOARD COMMENTS**

Mr. Lee stated that the call volume of 3900 for 2024 is the highest volume since 2020. He asked how all of the nursing home facilities impact the volume. Chief Meister stated that this will be addressed individually with each facility in early 2025. He will also break out the call volume for each nursing home from 2020 - 2024.

Mr. Donaldson asked that non-medical/non-emergency calls also be tracked in the February statistics. He also noted that on the budget summary report, page 1, OPERS for January is all zeros. Ms. Clapp confirmed that is due to the way the pay cycle falls.

A motion was made to adjourn into Executive Session by Mr. Lee. The Board adjourned to discuss personnel, specifically compensation, discipline, complaint against employee per ORC 121.22 (G)(1), and also pending/imminent court action per ORC 121.22 (G)(3).

Ms. Dame shared that attorneys Stephanie Landgraf and Linda Italiano-Gorczyński would be joining the Board on a conference call during the executive session.

Seconded by: Mr. Sill @19:28 hours

ROLL CALL: All ayes

The Regular session reconvened at 21:38 hours

01-15-2025

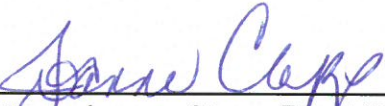
**ADJOURNMENT**

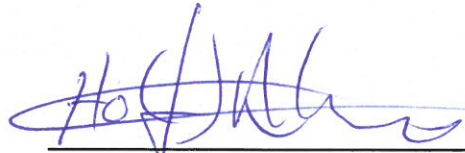
There being no further business, a motion to adjourn was made @ 21:39 by: Mr. Adams

Seconded by: Mr. Sill

ROLL CALL: All ayes

Accepted and Approved: February 19, 2025

  
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Attest: Joanne Clapp, Fiscal Officer

  
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H.O. Jay Adams, Vice-Chairman