

2025 REORGANIZATION

CALL TO ORDER @ 6:45

ROLL CALL

x Mr. Adams	x Mr. Sill	x Chief Meister
x Mr. Anderson	x Mr. Lee	x Joanne Clapp
x Mr. Donaldson	x Mr. Wayman	x Stacy Dame

NOMINATIONS: Mr. Donaldson called for nominations as follows:

CHAIRMAN – Chairman to be from the Township for 2025. Nomination for Mr. Wayman made by: Mr. Adams
Seconded by: Mr. Sill

ROLL CALL: All ayes

VICE CHAIRMAN – Vice Chairman to be from the Village for 2025. Nomination for Mr. Adams made by: Mr. Lee
Seconded by: Mr. Wayman

ROLL CALL: All ayes

****Newly appointed Chair, Pete Wayman took over the meeting**

Motions For The Following 2025 Reorganization Business:

Note: Current status of motion is in parentheses.

- A) Motion for Regular Fire Board Meetings** to be held (the third Wednesday of each month at 7:00 pm. Meetings will be held in person, and any Special meetings are to be held at the location designated when scheduled).

One meeting to be held at St. #2 to review any maintenance issues and to familiarize the Board of Trustees with building issues at St. #2.

Motion to hold meetings as described above was made by: Mr. Donaldson

Seconded by: Mr. Sill

ROLL CALL: All ayes

- B) Motion to establish the eleven holidays** for the non-bargaining, full time employees for 2025, and are subject to notice if not taken on that day:

New Year's Day - Martin Luther King Day- President's Day - Memorial Day - Juneteenth - Independence Day - Labor Day - Veteran's Day - Thanksgiving Day - Friday after Thanksgiving - Christmas Day

Motion to observe the 11 holidays as listed above was made by: Mr. Adams

Seconded by: Mr. Sill

ROLL CALL: All ayes

- C) A Motion is required to continue in effect, at current status, the following (11) points of business:**

REORGANIZATION 01-15-2025

- 1) To establish a Records Committee, which is required to meet at least once a year; members to consist of (Chairman, Vice-Chairman, Fire Chief, Fiscal Officer and District Administrative Assistant.)

Motion to establish a Records Committee as listed above was made by: Mr. Donaldson

Seconded by: Mr. Sill

ROLL CALL: All ayes

- 2) To establish an Audit Committee for the purpose of review of the audit procedure and actual audit reports. Committee to include (Chairman, Vice-Chairman, Fiscal Officer and legal and bank professional(s) as requested.)

Motion to establish an Audit Committee as listed above was made by: Mr. Adams

Seconded by: Mr. Donaldson

ROLL CALL: All ayes

- 3) To establish a Full-Time Labor Management and Health Insurance Committee, members consist of two Fire Board Members (Mr. Lee & Mr. Anderson, and Fire Chief); meetings to be scheduled quarterly.

Mr. Lee made a motion to remain on the Labor Management/Health Insurance committee and nominated Mr. Anderson to remain on said committees.

Seconded by: Mr. Sill

ROLL CALL: All ayes

- 4) To establish a Part-time Labor Management Committee, members to consist of two Fire Board Members (Mr. Lee & Mr. Anderson, and the Fire Chief); meetings to be scheduled every four months.)

Motion to keep members of the part-time Labor Management Committee the same as previous year (as depicted above) was made by: Mr. Adams

Seconded by: Mr. Sill

ROLL CALL: All ayes

- 5) To establish a Finance Committee - Bond Debt, Refinancing Options, Investment Opportunities, members to consist of two Fire Board Members (Mr. Donaldson & Mr. Gauntner/Sill, the Fire Chief, the Fiscal Officer and Bond Counsel); meetings to be scheduled as needed.

Motion to establish a Finance Committee as depicted above (with Mr. Sill replacing Mr. Gauntner) was made by: Mr. Donaldson

Seconded by: Mr. Adams

ROLL CALL: All ayes

- 6) Board member pay per year for meetings to be (an annual maximum of \$450.00 per Ohio Revised Code 505.37.1 – to be paid Monthly).

Motion to approve payment to Board members as listed above was made by: Mr. Adams

Seconded by: Mr. Lee

ROLL CALL: All ayes

- 7) All part-time and full-time District Firefighters are to (continue at current pay and status per contract.)

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Motion for all district firefighters to continue at current pay and status per the collective bargaining agreements was made by: Mr. Sill

Seconded by: Mr. Donaldson

ROLL CALL: All ayes

- 8) The established pay period for various classifications as of (January 1, 2025) is (Bi-weekly.)

Motion for established pay period classification as bi-weekly was made by: Mr.. Sill

Seconded by: Mr. Donaldson

ROLL CALL: All ayes

- 9) (Continue) with the current purchase order procedure.

Motion to continue with current purchase order procedure was made by: Mr. Donaldson

Seconded by: Mr. Sill

ROLL CALL: All ayes

- 10) (Continue in effect), the Madison Fire District Rules and Regulations.

Motion to continue in effect the District Rules and Regulations was made by: Mr. Adams

Seconded by: Mr. Lee

ROLL CALL: All ayes

- 11) To authorize Chief Meister to negotiate and settle EMS billing charges with insurance carriers for 2025. All settlements are to be reported at the monthly Fire Board meetings. Said authorization will be reviewed annually at the Reorganization meeting.

Motion to authorize Chief Meister to negotiate and settle charges as listed above was made by: Mr. Sill

Seconded by: Mr. Lee

ROLL CALL: All ayes

D) A Motion is required to continue in effect, at current status, the following (5) points of business:

- 1) Fire Chief is to continue (*per contract terms*).

Motion for Chief Meister to continue per contract terms was made by: Mr. Adams

Seconded by: Mr. Sill

ROLL CALL: All ayes

- 2) Fiscal Officer is to continue *at (\$15,500) annually*.

Motion for the Fiscal Officer to remain at the annual salary listed above made by: Mr. Donaldson

Seconded by: Mr. Lee

ROLL CALL: All ayes

- 3) Re-appointment of Stacy Dame of Stacy Dame Law Offices as Fire District Legal Counsel at a rate of (\$150.00) per hour for hours exceeding ten (10) hours per month, and a monthly retainer of (\$1,200.00).

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Motion to reappoint Stacy Dame as the District Legal Counsel as described above was made by: Mr. Lee

Seconded by: Mr. Sill

ROLL CALL: All ayes

- 4) Set the rate for special meeting notification to persons requesting same for (\$10.00 per year.)

Motion to keep the rate for special meeting notification as listed above made by: Mr. Donaldson

Seconded by: Mr. Lee

ROLL CALL: All ayes

- 5) Administrative Assistant is to continue at \$22.00/hour.

Motion for the Administrative Assistant to continue at the hourly rate listed above was made by: Mr. Sill

Seconded by: Mr. Adams

ROLL CALL: All ayes

Mr. Wayman announced that the 2025 Reorganization meeting business has concluded.


Motion to adjourn the meeting was made by: Mr. Sill

Seconded by: Mr. Lee

ROLL CALL: All ayes

Accepted and Approved: February 19, 2025



Attest: Joanne Clapp, Fiscal Officer

H.O. Jay Adams, Vice-Chairman