

**RECORD OF PROCEEDINGS
MADISON FIRE DISTRICT BOARD OF TRUSTEES
REGULAR SESSION**

06-18-2025

CALL TO ORDER @ 1900 hours.

<u>ROLL CALL:</u> x Mr. Adams	x Mr. Anderson	x Chief Meister
x Mr. Donaldson	x Mr. Lee	x Joanne Clapp
- Mr. Sill	x Mr. Wayman	x Stacy Dame

PLEDGE OF ALLEGIANCE - The pledge was recited by all.

REGULAR SESSION:

SPECIAL PRESENTATION: Dr. Ellenberger (MFD UH Medical Director), Jodi Calloway, (UH Geneva Chest Pain Coordinator), Dr. Gregory Stefano (UH Geauga Interventional Cardiologist), as well as UH Urgent Care Madison staff and Dr. Humphrey (UH Geneva ER Physician) were in attendance to honor members of C shift for their quick actions which resulted in saving the life of Ms. Kathleen Fleischer.

Chief Meister explained that the MFD crew was already at the Urgent Care to transport another patient to the hospital when Ms. Fleischer became unresponsive in the waiting room. Two members of the crew (FF Greg Walker & FF Jim Turek) ran to the lobby to assist Urgent Care staff with the incident while the third crew member stayed with the original patient. A second MFD crew was called to the scene to take care of Ms. Fleischer and transport the original patient to the hospital. Helicopter transport was called but unable to respond due to the weather. She was transferred to UH Geneva where Dr. Humphrey and the oncoming physician assumed her care.

Each UH medical person spoke briefly about their encounter of the situation, as well as FF/Paramedic Gregory Walker on behalf of C shift personnel. He explained that a MFD crew was already at UH Urgent Care for another patient, when Ms. Fleischer started seizing and then became unresponsive in the waiting room of Geneva ER. FF Walker's swift actions as well as those of his fellow crew members brought Ms. Fleischer back to life.

Dr. Stefano stated that he believes all of the rescuers involved have downplayed their roles, but in fact their actions were phenomenal and life saving. He also stated that Ms. Fleischer was in the right place at the right time when she went into cardiac arrest. He also spoke to the first responders telling them that the fortitude they have to respond in these life and death situations is incredible! He thanked them all for their service to the residents of northeast Ohio.

Ms. Calloway shared some startling cardiac arrest statistics. Out of hospital cardiac arrests occur at a rate of approximately 356,000/year. Out of those 356,000, only 9% survive. Only 7% of those patients survive after discharge and have minimal/no disability after their cardiac arrest.

Ms. Fleischer wrote a speech of thanks to the C shift members which she read aloud:
"Dear Heroes, Back in February, my heart stopped, but yours didn't. Because of your quick response, your courage, and your refusal to give up on a stranger, you gave something I could

never repay - my life. Thank you feels too small, but it's all I have, along with every breath I take from this day forward." She continued by stating that they saved her daughters from losing their mother too soon. They saved her dogs from sitting at the door, waiting for someone who wasn't ever coming home. "You spared my mother from feeling the despair no mother should ever feel. You gave my siblings the chance to still call me Sis." She went on to say she didn't know their faces, but she knows their hearts - strong, brave, relentless. "You run towards chaos while the rest of the world runs away. You carry the weight of lives on your shoulders, and that day you carried mine. Please know that you didn't just do your jobs, you changed my world. You are not just first responders, you are the reason I'm here. My guardian angels and for the rest of my days, I will carry your names in my heart, even if I never learn them all. Thank you all for showing up, for not giving up, for being exactly who you are."

Plaques were presented by University Hospitals to both Ms. Fleischer and C shift crew members Captain Brian Faulhammer, Lt. Mike Brewer, FF Greg Walker, FF Joe Romischer, & FF Jim Turek.

Chairman Wayman stated that it was very nice of UH to bring this forward to the District and honor the crew, adding that it is a very good thing for the District. He then called for a brief 10 minute recess so that others in attendance could speak to all involved and so that pictures could be taken. He announced that all were welcome to stay for the meeting, or celebrate the event in the bays or in staff quarters.

The regular session resumed at 19:28.

APPROVAL OF MINUTES

Regular Session minutes from May 21, 2025 were approved as presented.

Motion to accept the minutes of May 21, 2025 was made by: Mr. Adams

Seconded by: Mr. Anderson

ROLL CALL: All ayes

BILLS & PAYROLL - May, 2025

Bills (\$87,042.10), Interest Payment (\$11,308.26), and Payroll (\$281,076.95) for a total of \$379,427.31 are motioned for acceptance and payment.

Motion to accept bills and payroll was made by: Mr. Lee

Seconded by: Mr. Adams

ROLL CALL: All ayes

FINANCIAL REPORT - May, 2025

Ms. Clapp was not present so no report was given.

In Ms. Clapp's absence, Ms. Dame presented **Resolution #25-15 - A Resolution Amending and Approving Permanent Appropriations for the Period Ending December 31, 2025.**

A motion to approve Resolution #25-15 was made by: Lee

Seconded by: Mr. Anderson

ROLL CALL: All ayes

OPENING PUBLIC PORTION - None.

LEGAL COUNSEL - Ms. Dame shared that the notice of charge and hearing has been presented to one of our employees and the pre-disciplinary hearing has been scheduled for next Wednesday, June 25, 2025 at 7:00 pm at Station #3. She asks that the Board pass a motion to set the date and time for the pre-disciplinary hearing.

Motion was made to hold the pre-disciplinary meeting at 7:00 pm on Wednesday, June 25, 2025 at Station #3 by: Mr. Lee

Seconded by: Mr. Adams

ROLL CALL: All ayes

Ms. Dame also stated that there will need to be an executive session at the conclusion of the regular session to discuss pending litigation per ORC 121.11 (G)(3), and also to discuss a collective bargaining issue per ORC 121.11 (G)(4).

COMMITTEE REPORTS - None to report.

OLD BUSINESS - None.

NEW BUSINESS

Chief Meister shared that the Officer group would like to surplus the two (2) Dodge Chargers that were previously used as the Chief's vehicle and Inspector Solymosi's vehicle.

Ms. Dame presented **Resolution #25-16 - A Resolution Declaring Certain Items as Surplus (2 Dodge Charger vehicles), Obsolete, and to Sell said vehicles on GovDeals.com at a price set forth by Chief Meister.**

Motion to approve Resolution #25-16 was made by: Mr. Anderson

Seconded by: Mr. Lee

ROLL CALL: All ayes

Chief Meister shared that four (4) policies were contained in the Board folders for review and/or approval: Fire Service Authority, Chief Executive Officer, Oath of Office, and Policy Manual. He explained that at Lexipol's recommendation, the easier/smaller policies are typically completed and approved first. He also stated that he would like to bring a few policies to the Board each month in order to get through them since it is a cumbersome project.

Mr. Lee questioned policy #100, page 2, 100.6 - "Any chief officer may relieve a member under his/her command from duty when.....A report of such action shall be made immediately through the appropriate channels to the appropriate Captain" Mr. Lee would like to add "and Chief" after Captain. Ms. Dame responded that upon her review, that was one of the policies she recommends be held for further review/discussion, specifically for that section of the policy to ensure that it not only addresses that concern and to also be sure that it aligns with the collective bargaining agreement. She added that she was fine with policy 102. For policy 101 she requests that a minor modification be made with regard to the qualifications by adding a line which states "as additionally outlined and described in the job description which was approved and adopted by the MFD Board of Trustees." She continued by stating that this way, should the job description be revised, the policy would not also need to be revised since it is a general reference to the job description. She also stated that she finds policy #103 to be basically

definitions and general terms, and acceptable as it was presented with minor amendments already made by Chief Meister.

After a brief discussion, members in attendance agreed to the following with regard to the first 4 policies:

- 100 - Fire Service Authority - HOLD for future review and discussion
- 101 - Chief Executive Officer - An amendment will be made with regard to referencing the job description
- 102 - Oath of Office - Approved as presented
- 103 - Policy Manual - Approved as presented

Motion was made to hold policy #100, to approve #101 with minor amendment referring to the job description, to approve #102 as presented, & to approve #103 as presented was made by: Mr. Lee

Mr. Donaldson stated that he would like for any policies to be given to them as part of their packet ahead of the meeting(or even a couple weeks ahead of the meeting). A brief discussion can be had during the meeting, and further discussion could take place with legal counsel if necessary, and then they would be approved at the following month's meeting. All members (as well as legal counsel) agreed with this being the process to be followed.

Seconded by: Mr. Adams

ROLL CALL: All ayes

CHIEF'S REPORT

Anniversaries: FF R. Camp - 33 years, and FF M. Drew - 9 years. Congratulations!

Financial: EMS revenue is 48.9% of yearly projection while tax revenue is 57% of budgeted collection YTD. The District has spent 35.3% of the annual budget to date in 2025.

Staffing: A couple of members attended Auburn Career Center's job fair on June 9th for recruitment. The 3 recent new hires are in various stages of onboarding/training..

Volume: The District responded to 298 calls for service in April; 230 EMS and 68 Fire.

Inspections: Remain on-going; see report in your folder.

Vehicles: The new Durango (#2147) is awaiting decals but is in service at Station #2. He also thanked the Board for surplusing the 2 old vehicles.

Buildings: The doorbell/access camera project has been completed. Settings and configurations are being worked on. Spring cleaning at both stations has been completed. He shared that they have a tentative plan in place for the old bell and they will work on completing that this summer/early fall.

Other: The Lexipol onboarding process continues and is going well. Chief Meister's next meeting with them is scheduled for July 2. The first 4 policies were sent to the SOP group for review. The first policies (which were approved tonight) will be a good springboard to allow

employees to become familiar with the system. The mission statement, vision statement and core values are also being reviewed and revised.

Annual hose testing is to begin soon and will be led by Lt. Sample, and hydrant testing will be on-going through the summer.

A ruling on the AFG grant is still pending and in 2024 a grant was written for new airpacks which would be an expense well over \$200K. The SCBAs were recently inspected and over \$6,000 in unexpected repairs needed to be completed (this was the reason behind the amendment to the permanent appropriations.

Some of the officers attended the East End fire department officer meeting, to help build relationships and review operational needs. PCFD Captain Morosko is leading this effort to help create consistency and so that processes run more fluently.

The Aladtec scheduling software continues to be a terrific addition and staff seem to be adjusting to it well. Forms and/or processes are continually being added to improve or enhance our operations through the platform.

Light Up The Park will be held on August 9th and MFD crews will be in attendance. Crews participated in Pet The Trucks at Madison Public Library on June 5th. Between 200-300 people attended and next year's event has already been scheduled.

Training: Specialty equipment such as the Polaris and Sea Doo are still on the horizon, weather permitting. Rope training was held at Riverview Park earlier this week. Online traffic safety training is being done currently through TIMS - Traffic Incident Management System). We are working with a property owner for a potential live burn training and at minimum, non fire training revolutions inside the structure later this summer. Ms. Dame is reviewing some documents to ensure that the District is covered through waivers and such.

CLOSING PUBLIC PORTION - none.

CLOSING BOARD COMMENTS

Chair Wayman asked the group to determine if they would like to hold the July 16, 2025 meeting at Station #2 since this meeting had to be moved back to Station #3.

Motion to hold the July 16, 2025 meeting at Station #2 at 7:00pm was made by: Mr. Anderson
Seconded by: Mr. Donaldson ROLL CALL: All ayes

Ms. Dame requested a motion to adjourn into Executive Session to discuss pending litigation per ORC 121.22(G)(3) and to also discuss a collective bargaining item per ORC 121.22(G)(4).

Motion to enter into Executive Session to discuss pending litigation per ORC 121.22(G)(3) and to also discuss a collective bargaining item per ORC 121.22(G)(4) @19:48 made by: Mr. Adams
Seconded by: Mr. Anderson ROLL CALL: All ayes

Regular session resumed at 20:20.

ADJOURNMENT

Chair Wayman stated there being no further business, he would entertain a motion to adjourn.

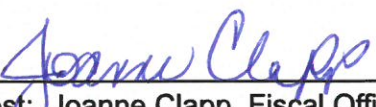
Motion to adjourn was made by: Mr. Anderson

Seconded by: Mr. Sill

ROLL CALL: All ayes

Meeting was adjourned at 20:21

Accepted and Approved: July 16, 2025



Attest: Joanne Clapp, Fiscal Officer



Pete Wayman, Board Chair