

**RECORD OF PROCEEDINGS
MADISON FIRE DISTRICT BOARD OF TRUSTEES
REGULAR SESSION**

07-16-2025

CALL TO ORDER @ 1900 hours.

ROLL CALL: x Mr. Adams
 - Mr. Donaldson
 x Mr. Sill

x Mr. Anderson
x Mr. Lee
x Mr. Wayman

x Chief Meister
x Joanne Clapp
x Stacy Dame

PLEDGE OF ALLEGIANCE - The pledge was recited by all.

REGULAR SESSION:

SPECIAL PRESENTATION: Mr. Peter Richmond was in attendance to review the proposed property & casualty insurance renewal. He presented the Board with the numbers and answered any questions. He stated that the renewal premium shows an increase of 7.1% which were largely attributed to 5 additional part time employees added, the population increase of almost 2,000, additional vehicles were added, the number of calls increased 200 over prior year, and a 4% inflation increase on all buildings. He also noted that there is one open management liability claim from 2023 with a reserve of \$10,000.

Mr. Sill questioned if the District needs to increase the liability limits. Mr. Richmond stated that he believes they are appropriate at this time but should be looked at again in the future.

APPROVAL OF MINUTES

Regular Session minutes from June 18, 2025 were approved as presented.

Motion to accept the minutes of June 18, 2025 was made by: Mr. Adams

Seconded by: Mr. Anderson

ROLL CALL: All ayes

Special Session minutes from June 25, 2025 were approved as presented.

Motion to accept the minutes of June 25, 2025 was made by: Mr. Anderson

Seconded by: Mr. Lee

ROLL CALL: All ayes

Special Session minutes from June 30, 2025 were approved as presented.

Motion to accept the minutes of June 30, 2025 was made by: Mr. Lee

Seconded by: Mr. Anderson

ROLL CALL: All ayes

BILLS & PAYROLL - June, 2025

Bills (\$35, 161.80) and Payroll (\$205,676.21) for a total of \$240,838.01 are motioned for acceptance and payment.

Ms. Clapp stated that extraordinary expenses for June consisted of \$6,210.62 for SCBA testing and _____ for lights.

Motion to accept bills and payroll was made by: Mr. Adams
Seconded by: Mr. Sill

ROLL CALL: All ayes

FINANCIAL REPORT - June, 2025

Ms. Clapp provided a detail of finances from the fund summary. She stated that the District has an unencumbered amount of \$6,214,882.70 and also reminded the Board that property taxes are expected to be received in August.

OPENING PUBLIC PORTION - None.

LEGAL COUNSEL - Ms. Dame shared that the only item she had is that there has been a request to move into an executive session to discuss collective bargaining matters per ORC 121.11 (G)(4) and to discuss the non-finalized, unreleased audit, per ORC 121.22(G)(5).

COMMITTEE REPORTS - None to report.

OLD BUSINESS - None.

NEW BUSINESS

Ms. Dame presented **Resolution #25-17 - A Resolution Authorizing the Renewal of the District Property & Casualty Insurance for the period August 1, 2025 - July 31, 2026.**

Motion to approve Resolution #25-17 was made by: Mr. Lee
Seconded by: Mr. Anderson

ROLL CALL: All ayes

CHIEF'S REPORT

Anniversaries: FF M. Malec - 1 year, FF G. Strubbe - 3 years, Lt. D. Sample - 25 years, and Captain T. Sopko - 38. Congratulations to all!

Financial: EMS revenue is 59% of yearly projection while tax revenue is 57.7% of budgeted collection YTD. The District has spent 40.1% of the annual budget to date in 2025.

Staffing: Staffing is stable with some overtime due to summer vacations and such.

Volume: The District responded to 356 calls for service in June; 246 EMS and 110 Fire.

Inspections: Remain on-going; see report in your folder.

Vehicles: Ambulance #2122 was taken in for service due to a drivetrain issue. He shared that the bid for the first surplused vehicle is currently at about \$3,000.00 and the second vehicle should be listed soon.

Buildings: Positive Energy was called for an electrical issue (3 phase/electronic board) in the main panel room at Station #3. The internal board inside the station needed replacing. It was discovered that the 2026 budget will need to include monies for repairs to the electrical room's generator panel, along with a couple of other items. The estimate is expected to be in the \$3-4K range.

Other:

Annual hose testing is to begin soon and will be led by Lt. Sample, and hydrant testing will be on-going through the summer. Hydrant testing will continue throughout the summer.

Ladder testing (annual) was completed on June 28th with no issues to report.

Crews attended a party for Avery Dennison's 90th anniversary at Fassonation Park. The party was truck themed for the kids and was well received.

Light Up The Park will be held on August 9th and MFD crews will be in attendance. Captain Sopko will be on hand to handle fireworks duty.

Training: The crews have been doing some engine operations and drafting training.

CLOSING PUBLIC PORTION - none.

CLOSING BOARD COMMENTS

Ms. Dame requested a motion to adjourn into Executive Session to discuss collective bargaining matters, per ORC 121.22(G)(4) and to discuss the non-finalized, unreleased state audit, per ORC 121.22(G)(5).

Motion to enter into Executive Session @ 19:19 to discuss collective bargaining matters, per ORC 121.22(G)(4) and to discuss the non-finalized, unreleased state audit, per ORC 121.22(G)(5) was made by: Mr. Sill

Seconded by: Mr. Anderson

ROLL CALL: All ayes

Regular session resumed at 19:45.

ADJOURNMENT

Chair Wayman stated there being no further business, he would entertain a motion to adjourn.

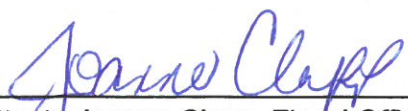
Motion to adjourn was made by: Mr. Anderson

Seconded by: Mr. Sill

ROLL CALL: All ayes

Meeting was adjourned at 19:46

Accepted and Approved: August 20, 2025


Attest: Joanne Clapp, Fiscal Officer


Pete Wayman, Board Chair