

**RECORD OF PROCEEDINGS
MADISON FIRE DISTRICT BOARD OF TRUSTEES
REGULAR SESSION**

08-20-2025

CALL TO ORDER @ 1900 hours.

ROLL CALL: x Mr. Adams
 - Mr. Donaldson
 x Mr. Sill

x Mr. Anderson
x Mr. Lee
x Mr. Wayman

x Chief Meister
x Joanne Clapp
x Stacy Dame

PLEDGE OF ALLEGIANCE - The pledge was recited by all.

REGULAR SESSION:

APPROVAL OF MINUTES

Regular Session minutes from July 16, 2025 were presented for approval.

Motion to accept the minutes of July 16, 2025 was made by: Mr. Adams

Seconded by: Mr. Anderson

ROLL CALL: All ayes

BILLS & PAYROLL - July, 2025

Bills (\$100,248.91) and Payroll (\$204,996.48) for a total of \$305,245.39 are motioned for acceptance and payment.

Ms. Clapp stated that extraordinary expenses for June consisted of \$5K to CMH for doorbell/camera purchase & installation and Motorola (\$34,943.58).

Motion to accept bills and payroll was made by: Mr. Lee

Seconded by: Mr. Sill

ROLL CALL: All ayes

FINANCIAL REPORT - July, 2025

Ms. Clapp provided a detail of finances from the fund summary. She stated that the District has an unencumbered amount of \$6,108,810.87 and advised the Board that the county taxes were received.

Mr. Sill noted that the earnings on investments account is slightly higher than anticipated. He asked Ms. Clapp if she anticipates this to continue or if earnings will taper off due to the interest rates. She advised him that she keeps as much as she can in the investment account and also shared that the second half taxes has been received. She will transfer \$1,200,000 to Star Ohio to ensure the district continues to earn the higher interest. She will also meet with the Wells Fargo financial advisor to which Mr. Sill recommended one with a longer investment period.

OPENING PUBLIC PORTION

Mr. Joe Zapatelli, a local financial advisor attended the meeting. He explained that they specialize in public employees and work with a few surrounding fire departments as well as Madison Local Schools. They previously did presentations to MFD staff and a few were interested in their services so Mr. Zapatelli is asking the Board approve him to become one of

the district deferred compensation providers. He explained that there is no cost to the district to utilize his company.

Chair Wayman requested that Mr. Zapatelli provide information to Ms. Clapp that can be shared with the Board and reviewed before making a decision. Mr. Zapatelli is to email information to Ms. Clapp.

LEGAL COUNSEL - Ms. Dame shared that the only item she had is that she is requesting an executive session to discuss pending litigation, per ORC 121.22(G)(3).

COMMITTEE REPORTS - None to report.

OLD BUSINESS

Policy #100 - Fire Service Authority

Chief Meister explained that at the Board's previous request, language in section 100.6 has been amended to state that any Captain (previously stated chief officer) can relieve a member from duty when an offense committed is sufficiently serious to warrant immediate action. Language was also revised to state that a report of such action will be submitted to the Fire Chief (previously said appropriate Captain).

Mr. Adams asked if when it says Captain, could it realistically be 'any officer such as a Lieutenant' to which Chief Meister noted that to be correct. Mr. Adams suggested that it be stated as 'any officer.' Chief Meister explained that this process already happens naturally on scenes and has not seen this be an issue during his tenure, however is in agreement with the change as suggested.

Ms. Dame stated that she has not reviewed the policy and would like to table the policy until the next meeting. All Board members were in agreement with said suggestion.

NEW BUSINESS - none.

CHIEF'S REPORT

Anniversaries: Inspector J. Solymosi - 6 years, Captain F. Henry - 26 years. Congratulations to all!

Financial: EMS revenue is 68% of yearly projection while tax revenue is 58.3% of budgeted collection YTD. The District has spent 46.2% of the annual budget to date in 2025.

Staffing: Staffing is stable with some overtime due to summer vacations and such. Recent new hires have just completed their phase I training and will be able to help fill shifts. Mr. Sill asked Chief Meister if he expects to see a decline in the overtime numbers soon. Chief Meister stated that overtime dollars are only one-half of what was spent at this point in 2024 and he does anticipate the hours to taper as summer ends.

Volume: The District responded to 355 calls for service in July; 280 EMS and 75 Fire.

Inspections: Remain on-going; see report in your folder.

Vehicles: Ambulance #2122 received new brakes, batteries, and PM. Both Dodge Chargers that were surplused have sold on govdeals, totaling \$9000. St. #3 chase vehicle is having electrical issues and is currently in for service. This particular vehicle will need to be replaced sooner rather than later so a request will be forthcoming.

Buildings: Station #2's dining table has been given new life by refinishing, adding a decal, and sealing with acrylic (pics were previously sent to all Board members via email). New chairs were also purchased. Thank you to Lt. Sample & Lt. Brush and their helpers for their work on this - it looks fantastic! Station #2 also had new kitchen ceiling lights installed.

A new entry door for Station #2 was ordered and to be installed between the watch room and the bay.

New natural gas grills were purchased for each station as the old ones were in very poor shape.

The bell project at Station #3 (moved from old Station #1) is nearing completion. Thank you to FF Scott Wells for spearheading the project and doing much of the labor, while other staff pitch in as availability allows. Pictures will be shared once the project is completed. Chief Meister also thanked the village road crew for bringing the backhoe up to move the bell into the blocks.

Other:

Annual hose testing is to begin soon and will be led by Lt. Sample, and hydrant testing is on-going.

New radios (6) for the Officers have been received and put into service. The old radios are to be passed down to staff as needed. Thank you to Captain Faulhammer and Lt. Brewer for their work on this which is tied to a grant that was awarded to the District

Captain Sopko handled the fireworks without incident at Light Up the Park. The annual MHS bonfire is also slated for next week.

Chief Meister recently joined the Ohio Fire Chiefs health and wellness legislative committee so that he can keep up to date with the latest information on firefighter cancers.

The healthcare renewal process will begin again soon. Typically in mid September the formfire is sent to all who carry the insurance so that they can update their health information (which is all kept confidential).

CBAs expire at the end of 2025 so the negotiation process will begin soon as well (typically October).

Ms. Clapp and Chief Meister will meet soon to discuss the 2026 budget.

Training: The crews have completed the annual vehicle extrication drills. The newer Halmatro tools were used and staff seemed pleased with their performance. Thank you to Kings Towing who once again brought the 3 vehicles so that each shift could participate.

Congratulations to FF. Jayden Owens and FF Benjamin Gulya on passing their paramedic national registry test!

Mr. Sill noted the overtime is a little higher than previous months and asked Chief Meister if he anticipates this to decrease soon. Chief Meister stated that the overtime expenses are about half as much as this point last year and summertime typically creates overtime with vacation coverage. He expects it will taper off in September/October and the two newest hires should also help to curb the expense. He also asked if additional equipment expenses are anticipated (IT, etc) since the budget allotted for that is nearly spent. Chief Meister responded that yes he believes that line item should return to being consistent with earlier in the year (and reminded the Board that the \$5K CMH expense Ms. Clapp mentioned in her report for the doorbells came out of that budget.

CLOSING PUBLIC PORTION - none.

CLOSING BOARD COMMENTS

Mr. Adams thanked Chief Meister for the increased frequency of email updates to the Board. He also stated that all of the recent projects (old bell, dining table & chairs) look great; a job well done! Please pass along to the crews!

Mr. Wayman stated that as a retired union brick layer, he can appreciate all the work that Scott put into that project. He asked that Chief Meister pass along his praises and thanks to FF Wells.

Chair Wayman requested a motion to adjourn into Executive Session to discuss pending litigation, per ORC 121.22(G)(3).

Motion to enter into Executive Session to discuss pending litigation, per ORC 121.22(G)(3) was made @ 19:24 by: Mr. Adams
Seconded by: Mr. Sill

ROLL CALL: All ayes

Regular session resumed at 19:56.

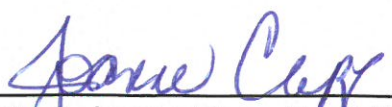
ADJOURNMENT

Chair Wayman stated there being no further business, he would entertain a motion to adjourn. Motion to adjourn was made by: Mr. Anderson
Seconded by: Mr. Sill

ROLL CALL: All ayes

Meeting was adjourned at 19:46

Accepted and Approved: August 20, 2025


Attest: Joanne Clapp, Fiscal Officer


Pete Wayman, Board Chair