

**RECORD OF PROCEEDINGS
MADISON FIRE DISTRICT BOARD OF TRUSTEES
REGULAR SESSION**

04-15-2026

CALL TO ORDER @ 1900 hours.

<u>ROLL CALL:</u> x Mr. Adams	- Mr. Donaldson	x Captain Henry
x Mr. Lee	x Mr. Sill	x Joanne Clapp
x Mr. Wayman	x Mr. White	x Christopher Elko

PLEDGE OF ALLEGIANCE - The pledge was recited by all.

REGULAR SESSION

Mr. Adams opened the meeting by welcoming Chief Meister back from his leave.

OPENING PUBLIC PORTION

There was no one wishing to address the Board.

MINUTES

Minutes from the March 18, 2026 regular meeting were presented to all for approval. Motion to accept the March 18, 2026 regular session minutes was made by: Mr. White

Seconded by: Mr. Lee

ROLL CALL: 3 ayes, 1 abstain

BILLS & PAYROLL - March, 2026

Bills (\$172,775.41), Tax Collection Fees (\$30,563.40), and Payroll (\$219,783.77) for a total of \$423,122.58 were presented for acceptance and payment.

Motion to accept bills and payroll in the amount of \$423,122.58 was made by: Mr. Sill

Seconded by: Mr. Wayman

ROLL CALL: All ayes

FINANCIAL REPORT - March, 2026

Ms. Clapp provided a detail of finances from the fund summary.

Ms. Clapp advised the Board that a public hearing will be necessary for the 2027 Alternative County Tax Budget. Those in attendance agreed to hold the public hearing at 6:55 pm on May 20, 2026 (immediately prior to the regular meeting).

Motion to hold the 2027 Tax Budget meeting at 6:55 pm on May 20, 2026 was made by: Mr. Lee

Seconded by: Mr. White

ROLL CALL: All ayes

OPENING PUBLIC PORTION - none.

LEGAL COUNSEL - nothing.

OLD BUSINESS - none.

NEW BUSINESS

Resolution No. 2026-08 Authorizing the Fiscal Officer of the Madison Fire District to transfer funds from general to retirement funds (bond) was presented for consideration.

Motion to accept Resolution No. 2026-08 Authorizing the Fiscal Officer of the Madison Fire District to transfer funds from general to retirement funds (bond) and declare an emergency was made by: Mr. Sill

Seconded by: Mr. White

ROLL CALL: All ayes

Annual Physicals:

Chief Meister asked the Board to consider entering an agreement with NDS to perform physicals for all MFD staff. Mr. Lee asked the purpose of providing these for District members; Chief stated that physicals are mandated by HazMat, and other specialty areas of the fire service.

Attorney Elko presented **Resolution No. 2026-09** A Resolution of the Board of Trustees of the Madison Fire District Authorizing the District to Enter into an Agreement with National Diagnostic Services (NDS) to Procure Wellness and Occupational Health Services for District Employees.

Mr. Lee asked Chief Meister the purpose; Chief Meister explained that they were done 2 years ago and would like to routinely offer them to the members. He also stated there were a couple of health issues caught early for our staff from the physicals performed in 2024. Mr. Lee responded "I am all for making an investment in our people!"

Motion to accept Resolution No. 2026-09 was made by: Mr. Wayman

Seconded by: Mr. Lee

ROLL CALL: All ayes

CHIEF'S REPORT

Anniversaries: FF Mike Maskal - 16 years and FF Nick Kohr - 16 years

Financial: EMS revenue is 24.5% of yearly projection while tax revenue is 38.5% of budgeted collection YTD. The District spent 19.3% of the annual budget through March.

Staffing: Staffing is fluid with some overtime due to multiple members on various leaves. Two additional part time hires are completing phase 1 of their training. Testing for the full-time openings was conducted on March 20th. Nine (9) individuals took the test and results have been received. Three (3) full-time staff to be hired soon to fill two (2) open spots and one (1) retirement. The applicants are currently in the background check phase of the process. Job offers (pending physicals) will be the next step in the hiring process.

Volume: The District responded to 334 calls for service in March; 246 EMS and 88 Fire.

Inspections: Remain on-going; see report in your folder. The new Arcola Creek Nursing facility is set to receive their first patient on June 1, 2026.

Vehicles: Decals for the new pickup (#2127) are being worked on. After several months (6) of repairs for corrosion, #2123 has returned from Frank's Auto Body and was then sent to Countryside for annual PM.

Buildings: The HVAC systems at both stations will receive routine maintenance this week. A quote has been received and the Station #3 bathroom tile work to begin soon. Work is being done to replace the weathered sign (on front of building, lighted) at Station #3 above the front door. The old logo has been removed and will be replaced with the new one.

Other: Four (4) new gas meters have been ordered because the existing ones were beginning to have sensor issues. Both stations utilize them on odor check and carbon monoxide calls.

Training: May 1st and 2nd the District hosted the State Fire Marshal's burn trailer behind Station #3. Members from other departments also participated. The donated house on N. Ridge road was used for training. Vehicle extrication is typically done in June. Chief Meister hopes that this year they can do a car vs. school bus scenario.

Chief Meister shared his appreciation for all those who kept the District running during his absence, particularly Captain Henry and Laurie, but also the Board and the Officers.

CLOSING PUBLIC PORTION - None.

CLOSING BOARD COMMENTS - None.

EXECUTIVE SESSION

Chair Adams asked Attorney Elko to read the reason(s) for executive session; "For the purpose of considering the employment, dismissal, or discipline of a public employee" per ORC 121.22(G)(1), and "For the purpose of preparing for or reviewing collective bargaining strategy" per ORC 121.22(G)(4).

Motion to enter into executive session was made at 19:17 by: Mr. Wayman

Seconded by Mr. Sill

ROLL CALL: All ayes

Board members returned to the training room at 19:57. Mr. Sill made a motion to end the executive session at 19:58.

Seconded by: Mr. White

ROLL CALL: All ayes

ADJOURNMENT

Chair Adams stated there being no further business, he would entertain a motion to adjourn.

Motion to adjourn was made by: Mr. Wayman at 19:59

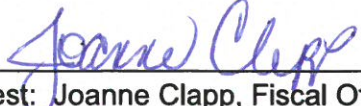
Seconded by: Mr. Lee

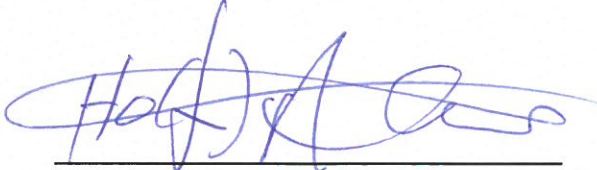
ROLL CALL: All ayes

Meeting was adjourned at 19:59

04-15-2026

Accepted and Approved: May 20, 2026


Attest: Joanne Clapp, Fiscal Officer


Jay Adams, Board Chair